



WEST SOUTHWEST AREA MINUTES

March 18th, 2023

Chairperson:	Cynthia F.	215-421-4804
Co-Chair:	Eunid	215-303-3959
Secretary:	Danielle S.	609-892-4418
Co-Secretary:	Open	
Treasurer:	Steve S.	267-239-6449
Co-Treasurer:	Ron J.	215-681-0131

WSW AREA EXECUTIVE COMMITTEE

Cynthia F.	Area Chair	215-421-4804
Eunid	Area Co-Chair	215-303-3959
Danielle S.	Area Secretary	609-892-4418
Open	Area Co-Secretary	
Melvin H.	Policy Chair	215-990-5254
Steve S.	Area Treasurer	267-239-6449
Ron J.	Area Co-Treasurer	215-681-0131
Ruth T.	Chair Literature Distribution	215-839-5899
Eleanor R.	Co-Chair Literature Distribution	267-391-7395
Tony F.	Regional Committee Member (RCM)	215-987-7821
Brenda P.	Regional Committee Member (Alt.)	267-584-9498
Keiv S.	Liaison / Steward	267-456-9041

SUBCOMMITTEE CHAIRS / AREA SUB-COMMITTEE REPS

Shayla C.	Unity Chair	215-704-1349
Nicole E.	H&I Chair	215-906-8801
Warren R.	Public Relations Chair	267-994-9554
Melvin H.	Policy Chair	215-990-5254
Open	Phone Line Chair	
Open	Literature Review Chair	
Antonio C.	IT Chair	267-577-1493
Open	Convention Rep	
Open	Convention Rep Alt.	
Open	Meeting List Rep	
Leegrant	Clean Sheet Rep	267-276-8604

GSRs (GROUP SERVICE REPRESENTATIVES)

Jeff	11 th Step and Then Some Group	610-348-1371
Matthew S.	38 th Street Group	267-234-4422
Kevin D.	A Gift of Surrender Group	215-783-7631
Kevin W.	A Gift of Surrender Group (Alt.)	
Ron J.	Another Chance at Life Group	215-681-0131
Dorothy H.	Another Chance at Life Group (Alt.)	267-407-8434
Kevin B.	By the Grace of God We Live	
Eartha R.	Changing Lives	215-586-0001
Rhonda W.	Darby Hilltop Group	267-455-1386
Jamal H.	Enough Is Enough	215-954-9163
Willard W.	Freedom With No Limits Group	267-970-3075
Charles S.	Here's Faith Group	
Adrienne	Here's Hope Group	267-880-8389
Miranda M.	Here's Hope Group (Alt.)	267-618-3394
Darlene R.	I Can't We Can Group	267-634-1853
DeWayne T.	Keep Coming Back Clean Group	267-738-6813
Angus J.	Learning To Recover Group	856-580-3578
Orlando	Learning To Recover Group (Alt.)	267-701-2521
Scott D.	Let's Surrender by NA Means Necessary Group	215-500-4327
Anthony F.	Living Life on Life's Terms Group	267-968-6187
Tamiko	Living Spiritual Principles	856-449-7410
Tim R.	Message of Hope Group	215-789-8625
Leslie P.	No More Misery Group	856-631-7530
Shawnie	On the Right Track Group	267-320-4729
Roy H.	On the Right Track Group (Alt.)	267-379-6573
Roland	Recovery at 6901 Woodland Ave. Group	267-539-5220
Kyra W.	Recovery at 6901 Woodland Ave. (Alt.)	
Khalil A.	Recovery Down the Bottom Group	267-474-5132
Tony P.	Recovery in the Park Group	484-576-7230
Valerie H.	Recovery in the Park Group (Alt.)	267-978-8836
Evan J.	Recovery on Belmont Group	215-651-2858
Michael T.	Serenity on 63 rd Street Group	267-549-6107
Clarence A.	Serenity on 63 rd Street Group (Alt.)	610-659-4304
Meredith G.	Shopping for Recovery Group	215-921-0209
Leroy N.	Sunday Night Alive Group	267-334-9851
Reggie M.	Survival Group	215-601-0063
James R.	Time for Change Group	267-401-8503
Donna L.	TOUGH Group 6	215-868-8430
Bruce J.	TOUGH Group (Alt.)	215-880-8304
Robert R.	What Can I Do Group	215-630-9446
George D.	What Can I Do Group (Alt.)	267-992-3154

WSW AREA SERVICE MEETING

The West Southwest Area held a hybrid Area Service Committee meeting at the St. Joseph Baptist Church, 54th & Vine, and on the Zoom platform.

We opened with a moment of silence followed by the Serenity Prayer. The 12 Traditions, 12 Concepts, and Purpose of Area were read.

The WSW Area conducts business using the CBDM (Consensus Based Decision Making) process and not by motions.

Group Roll Call: There were 15 voting members present (GSRs and/or Alt. GSRs). A quorum was established.

New Groups: None
New GSRs: None

We read and discussed the 3rd Concept: “The NA groups delegate to the service structure the authority necessary to fulfill the responsibilities assigned to it.”

Minutes were read from the February 18th, 2023, ASC meeting.
Minutes were read from the February 22nd, 2023, Executive Committee Meeting.
M/S/P to accept the minutes.

GROUP REPORTS:

Survival Group: The group will be celebrating 40 Years on Monday, April 3, 2023, from 7:00 PM to 10:00 PM on the zoom platform. Meeting ID: 484317663, No Password. *See attached flyer.*

Time For Change: “Look out for the cookout” - The group will be celebrating 35 Years on May 6th, 2023, at 1331 S 58th Street. The marathon is from 1:00 PM to 9:00 PM with the Anniversary Meeting from 5:00 PM to 7:00 PM. Food, Fun & Fellowship. Bring A Chair. *See attached flyer.*

Serenity on 63rd Street: The group is to resume in-person meetings on Wednesday, April 5th, 2023, from 7:00 PM to 8:30 PM at 63rd and Cedar.

No More Misery: The group is to resume in-person meetings on Thursday, March 23, 2023, from 6:00 PM to 7:30 PM at 801 S 48th Street (enter on 48th Street). Food, Fun, and Fellowship.

Keep Coming Back Clean: The group is asking for support. They meet on Thursdays from 1:00 PM to 2:30 PM and on Fridays from 5:30 PM to 7:00 PM at 6037 Jefferson Street. *See attached flyer.*

I Can't We Can: The group is currently asking other members from other homegroups if they can come out and chair at our homegroup for support. Help keep the doors open and to further carry the message. We still need help with the rest of the year.

GROUP CONCERNS:

NONE

JAC (Joint Administrative Committee) REPORT:

In attendance: Unity, Public Relations, H&I and Policy

Financial Proposal to ASC:

- Unity
 - \$100 event date is April 22nd
 - \$400 for event on May 13th
- Public Relations
 - \$85.00 for Literature
- H&I had no Financial Proposals

Melvin H Policy Chair (In the Absence of the Area Co-Chair and Area Chair)

AREA SUBCOMMITTEE REPORTS:

Phone Line

OPEN POSITION

Literature Review

OPEN POSITION

Hospitals & Institutions (H&I)

<i>Rep Attendance</i>	Recovery In the Park	Serenity on 63 rd Street	On The Right Track
10members 6 REPS	Darby Hill Top	Keep Coming Back Clean	Let's Surrender by NA Means Neces- sary

Coordinators Report for February 2023

Facility	Location	Day/Time	Missed Mtg	Cord or Panel Leader	Information
VA Hospital	38 th Woodland	Sat 630-730p	N/M		
ReEnter House	38 th Powelton	Thurs. 7-8p	N/M		
Presby	51 N. 39 th Street	Sunday 7-8p	N/M		

Family House	48 th Wyalusing	Wed. 630-730p	4 missed		Facility staff shortage
HUB Cedar 54	54 th Cedar Ave	Sat 7-8p	N/M,		
HUB Cedar 54	54 th Cedar Ave	WED. 7-8p	N/M		
Presby	Virtual	Friday 7-8p	N/M		
HUB Cedar 54	Virtual	Monday 7-8p	N/M		

Old Business:

- Presentation to Kirkbride discussed dates were established and volunteers to accompany the group. There were 3 possible dates set.

New Business:

- Belmont has removed the background check policy on our members attendance. Currently a date to now give a presentation was set for Mon. 3/13 @ 2pm.

Agenda:

- We still need a Co-Chair if there are any volunteers.
- We need to review H&I policy
- Discussion needed for Learning Day
- Will need additional Coordinators and Panel leaders as we expand facility sites.

Unity

No report submitted.

Public Relations

Attendance

Warren R (WSWA PR Sub Chair) 38th and Chestnut Street Group
 Keiv S (WSWA PR Co-Chair) 38th and Chestnut Street Group
 Vonnie (PR Subcommittee Rep) Darby Hilltop
 Brother James (PR Regional Chair)
 Tanya W. (WSWA PR Secretary/Learning to Recover Group)

- The 3rd Tradition was read.
- The 3rd Concept was read.

- The 2nd Tradition was read.
- The purpose of Public Relations subcommittee was read.
- The Secretary minutes from February 2023 were read.

Mock Presentations

Non-Addict Presentation –
 Vonnie - Speaker
 Keiv - Presenter
 Brother James - PR Reading

Open Discussion

Volunteers for next month's PR Subcommittee Meeting:
 Keiv - Speaker
 Vonnie - Presenter
 Warren - PR Reading

If you are interested in volunteering for the Mock Presentation please email the WSWA PR Chair at warrenwalterroy@hotmail.com or the WSWA PR Secretary at relationsp53@gmail.com stating what you are volunteering for and which month(s) you are available. Thank you in advance.

PR Chairperson Report

- The PR WSW area Chair participated with the Regional PR Chair setting up a table at the Voices on the Path of Recovery event on 2/25/2023 at the Second Baptist Church 4917 Frankford Area.
- Setting up tables during community/NA Events. The PR Chair reported that we will participate in setting up a table at the Unity Marathon, which is on March 25, 2023, from 12n-7pm.
- The PR Subcommittee Chair and Co-Chair participated in a presentation to Belmont Comprehensive Center on 3/13/2023 with the H&I subcommittee who are going to restart the H&I meetings in that facility. We have another PR Presentation scheduled for 3/21/2023 at Kirkbride Center. We are discussing the time of 10am, or 2pm.
- The PR Regional Chair suggested that we continue to schedule orientations with the Phonline.
- There are 10 libraries in the WSW Area, and I spoke to the former PR Chair concerning our past donating of literature to them. He said that they have donated pamphlets in the past to some of them.

PR Co-Chair Report

- The Co-Chair reported that they attended the H&I subcommittee meeting on the first Monday of this month. They reported that they let the subcommittee know that the WSWA Subcommittee is interested in coordinating with them. The PR Co-Chair and Vonnie will participate in the next Phonline Orientation, and they will contact the Chairperson for the next dates.

- Received two racks for the PR table
- Purchase of NA Literature (Basic Text, It Works: How and Why, Guiding Principles, The Journey Continues and Just for Today) for our table presentations/set ups.

Old Business

PR Week- The WSWA subcommittee discussed and agreed on participating in PR Week by hosting an event on June 10, 2023, at McPherson Park located in Kensington. The PR Regional Chair said that they will contact Prevention Point to see if they could coordinate something that week with them. We will still look into hosting a table at Malcolm X Park, Cedar Park, or West Millcreek Recreation Center.

New Business

JAC Meeting

Ask for \$75.00 for purchase of NA Literature/Books for the PR table presentations

Agenda For Next Meeting

Discuss our set up of the PR table sat the Unity Marathon on 3/25/2023.

PR Chair will contact the libraries in the WSW area concerning our donating literature (NA Books and/or Pamphlets) to them

PR Week 2023

Continue to Coordinate with H&I, Unity and Phonline Subcommittee's and the Regional Phonline Orientation.

Discuss WSW Area PR Learning Day

Thank you All for your service.

The PR Subcommittee next scheduled meeting is 4/15/2023 @ 10:00AM. The PR subcommittee is now hybrid. We have begun meeting in person and are still available through Zoom.

Much Love and Respect,

Tanya W.

PR Subcommittee Secretary

relationsp53@gmail.com

WSWA PR Chairperson: warrenwalterroy@hotmail.com

WSWA PR Co Chair: ksimmons763@gmail.com

Bro James (Regional Chair) - PR@naworks.org

WSWA PR Website: <https://wswana.naworks.org>

Policy

Read the Purpose of the Policy Committee “develop, interpret, and maintain the WSW Area

Policy.”

Attending: Brenda P - On the Right Track, Kevin W. - Gift of Surrender, Clarence A. - Surrender on 63rd Street and Melvin H. - Policy Chair

Discussion: The final document draft for updated WSW Policy is now ready for review. It will be forwarded to the Secretary for inclusion with the monthly minutes. Also, I am asking IT Chair to post at the WSW website as a PDF only.

3/4/23 Regional Policy Minutes

In attendance: RSC Policy Chair, Secretary, Tom - Philadelphia Area, Melvin - West Southwest Area, and Tarwan - RSC Co-chair, Brenda P. - RCM West Southwest area, Sid B - RCM Delco area, James W - Policy chair - Inner City Area, Jocelyn Co-Chair Inner City Area.

- Report Philly Area - Continues to review and work on updating policy in hopes to be completed by April.
- Report WSW Area - Melvin H reviewed other areas within the country and found that CBDM was not widely used. This brought up discussion about GPRCNA using CBDM. James W - Inner City Chair asks the committee “How does the region uses CBD when the majority of the areas within the region uses the Roberts Rule?” CBDM also may be confusing for members who would like to get involved but have no clue of how CBD works. The committee made a few points.
- Inner City Area - There is a new Policy chair and co-chair. . Policy committee has reviewed and revised the policy and will be updated by April.

Regional Items:

- Proposal has passed that the RSC Meeting will be held in person and will no longer be hybrid by April 2nd.

We will begin reviewing the Area Policy in its entirety to check outdated language and get consistency in its content.

Melvin H. WSW Policy Chair

IT

The IT Committee meets every second Monday of the month at 7:00 pm on the Area Zoom Platform. We need a Co-Chair or Volunteers to help out and learn the WSW Web Page and help out with the WSW Hybrid Meeting in Person. The WSW Area Website <https://wswana.naworks.org> is up and running with no problem. All Home Groups can send any Group Information or Flyers, you have to: Text me 267-521-1825 or send it to the westsouthwestarea@gmail.com so we can update the website events.

The H&I Area Zoom Account is up to date with no Problem. Monthly Cost is \$16.19

The IT subcommittee needs Volunteers to Help out with the 12 12 12 Mini Marathon (putting literature up on Zoom). They Meet Every 2nd Saturday on the Zoom Platform: 222 673 8711, password 052607 from 12 noon to 3:00 pm. Need Homegroups to participate in this event.

The West-Southwest Area service Zoom account: The IT subcommittee is requesting a \$10.80 increase per month due to the Unity Sub Committee is asking to record their meeting also if any other subcommittee wish to do so it's available as well. New Area Zoom Account would be \$27.80 Per Month

West/Southwest Area Meetings:

West/Southwest Area Meeting Count, Total Active (In Person, Hybrid and Virtual): 41

West/Southwest Area Meeting Count, In Person Only: 27

West/Southwest Area Meeting Count, Virtual Only: 13

West/Southwest Area Meeting Count, Hybrid: 1

In Loving Service

IT Chair. Antonio C

AREA SUPPORT SERVICE MEMBER REPORTS:

Regional Committee Member (RCM):

- There was no regional mtg this month, our next regional is in person at Roxborough Hospital Auditorium, all are welcome.
- We will hold our next GSR Workshop on April 8th, 2023, 4-6pm right after our AREA's 12,12&12 mtg. Come out and support.
- Although there is a new regional QR code to access our meeting list, the meeting phoneline number is: **215-999-4670** and will prompt you to a meeting. Also, as soon as we receive the new meeting cards, I will get them out to the GSR's. See the illustration below:



215-999-4670

For Meeting
Information

Call Or
Text Your Zip Code

- All GSR's should be reminded to continue to update their meetings on www.naworks.org by using the meeting update form.
- There is a workgroup being set up to look into a Umbrella Service Committee to help our efforts in our region that will better serve our region and, also look into recruitment for service positions and outreach.
- All GSR's are asked to send me their CAR votes by the 1st of April

IN LOVING SERVICE

Tony F, RCM

Brenda P, ALT RCM

Convention Rep

No Convention Committee Activity

Liaison/Steward

Our relationship with the church is good. Rent is up to date.

Will be communicating with the pastor to ensure the facility is aware of the Area's decision to return to in-person meetings and will bring the information back to the next ASC Meeting.

Keiv S, Liaison/Steward

Meeting List

OPEN POSITION

Literature Distribution Report

Literature Distribution is requesting \$600 to replenish inventory of literature for H& I and to increase the amount of literature on hand.

Inventory for the month of February was \$4287.94

Inventory for the month of March is \$3725.94

Cash app was **\$141.30**

Cash on hand is **\$421**

Total sales of literature for the month of March of is **\$562.30**

There will be an increase in price of literature starting the month of April. There will be new literature forms when the GSR's come to purchase literature for the month of April. The form has also been uploaded to our area webpage: <https://wswana.naworks.org/area-info/>

Ruthie T. Literature Distribution

Clean Sheet Rep

No report submitted.

Treasurer's Report

WSW Area - Treasurer's Report

Date	<u>3/18/2023</u>		
Number of Groups that donated	<u>7</u>	Area Prudent Reserve	<u>100.00</u>
		Unity Prudent Reserve	<u>-</u>
Home Group Donations	<u>664.14</u>	Literature sold for the month	<u>562.30</u> (See detail)
		Literature in Bank	<u>2,804.42</u>
		Total Literature Cash	<u>3,456.72</u>
Total Area Funds	<u><u>664.14</u></u>	Total Cash on Hand	<u>3,556.72</u>
			(See detail) -\$80
		Group Donation to Region	<u>90.00</u> grp donation- \$10 Insurance-
Automatic Disbursements			
Rent-new facility on 54th st	<u>(80.00)</u>	Kiev	
Area Zoom	<u>(17.00)</u>	Ruthie add 10.80	
H & I Zoom	<u>(16.19)</u>	Antonio	
Secretary	<u>(15.00)</u>	Danielle	
Total	<u><u>(128.19)</u></u>		
Balance Minus Automatic Disbursements	<u><u>555.95</u></u>		
Additional Disbursements:			
RCM	<u>-</u>	Proposals	
Unity request	<u>(100.00)</u>	Reimb Antonio Event 22nd	
Unity request	<u>(400.00)</u>	Unity Prudent reserve	
Unity zoom increase	<u>(10.80)</u>	to record	
Literature request	<u>(800.00)</u>	Ruthie requested..but wasn't addressed during disbursements	
Literature funding	<u>800.00</u>	Confirmed with Area Chair and Policy Chair	
Total	<u><u>(510.80)</u></u>		
Area balance "minus" additional disbursements	<u><u>45.15</u></u>		
Area Donation to region :	<u>(45.15)</u>	RSC-Scott	

The Cash App for the Area is \$westsouthwestarea.

Steve S., Area Treasurer

Financial Proposals:

PROPOSAL (IT): The IT subcommittee is requesting a **\$10.80 increase** per month due to the Unity Sub Committee is asking to record their meeting also if any other subcommittee wish to do so it's available as well. New Area Zoom Account would be **\$27.80 Per Month**

Discussion: Question were raised as to how some groups are already recording and why we need. Zoom accounts come with a standard 5 gigs for recording. This would fill full up rather quickly. The additional space would give us 30 gigs and allow all subcommittees to use if they so choose. Proposal passed without objection.

PROPOSAL (Unity): Reimburse Antonio **\$100.00** for the facility down payment for the unity event on 4/22/2023 (previously scheduled on 4/29/2023).

Discussion: Discussion on how to request funds per policy was discussed

Proposal passed without objection.

PROPOSAL (Unity): To distribute **\$400.00** to the administrative body to be able to distribute to Unity when requested for the balance due to the facility for the Unity event.

Discussion: The Unity Chair and Co-Chair were not present to request the funds, but the funds would be needed prior to the next ASC meeting.

Proposal passed without objection.

OLD BUSINESS:

Elections

A complete list of open positions along with their qualifications is included at the end of these minutes. Please take this information back to your home groups.

Financial Forms

Area policy states that financial forms that should be filled out and submitted when making a financial request. Due to the virtual meetings, we moved away from this, but as this is an area policy, we should be using the forms. Copies of these forms is included at the end of these minutes and can also be downloaded from our area webpage: <https://wswana.naworks.org/area-info/>. Please utilize them when making requests.

NEW BUSINESS:

None.

OPEN FORUM:

PROPOSAL: That the entire Area Service Committee body return to meeting in-person starting on May 20th, 2023, at 10:00 AM for subcommittees, 12:00 PM for the JAC and 1:00 PM for the ASC meeting.

Discussion: Questions were raised concerning the facility being able to handle the additional volume of members. Our Liaison assured the body that we have enough space to go back to in-person meetings and will bring back more concrete information from the church/pastor at the next Area Service Meeting (4/15/2023).

The proposal was objected and moved to a vote. Proposal passed by a vote of 6-1-0

Unity

Unity is need of trusted servants or Homegroups to support our Area's 12 12 & 12 mini-marathon.

CAR

Homegroup tally sheets are due to the RCM by April 1st, 2023

Homegroup Information

Homegroups can update their information on the regional website: <https://naworks.org/meeting-update-form/>

Clean Sheet

The Clean sheet subcommittee asks that any anniversaries – home group or individual – be sent in no later than the Monday before the 3rd Saturday of the month (4-10-23), so they can be included in the next Clean Sheet.

Agenda Items for 4/15/2023:

- Discussion the future of the IT subcommittee and its duties.
- Discussion on how/where to store the equipment purchased to support hybrid and virtual meetings.
 - Discussion on streamlining a way for Homegroups to be able to use the equipment
- Discussion on obtaining a storage area.

West Southwest Area webpage:

<https://wswana.naworks.org/>

WSW ASC Minutes:

<https://wswana.naworks.org/wswana-minutes/>

WSW Area Clean Sheet:

<https://wswana.naworks.org/wsw-clean-sheet/>

WSW Area Events:

<https://wswana.naworks.org/events-2/>
<https://wswana.naworks.org/w-sw-area-meetings/>

The next Area Service Meeting will be held on

Saturday, April 15th, 2023, 1:00 PM.

It will be a hybrid meeting. Those attending in person will meet at:

St. Joseph Baptist Church, 54th & Vine Streets,

in the upstairs classroom. Those attending virtually will be on the Zoom platform:

Meeting ID: 222 673 8711, Password: 052607

West Southwest Area Open Positions

Concept 4: Effective leadership is highly valued in Narcotics Anonymous. Leadership qualities should be carefully considered when selecting trusted servants.

All WSW Area Service positions require:

- **Home group in the WSW Area**
- **NA Sponsor**
- **Knowledge of the 12 Steps, 12 Traditions, and 12 Concepts**
- **Time and resources to fulfill the commitment**
- **Required to attend the monthly Area Service Meeting**

Area Co-Secretary

1-year clean time

Steady job or source of income

Phone Line Chair

2 years clean time

Working knowledge of the Phone Line Handbook

Previous experience as a group Phone Line representative

Literature Review Chair

2 years clean time

Ability to read and interpret literature

Meeting List Representative

1-year clean time

Regional Convention Representative

3 years clean time

Alternate Regional Convention Representative

2 years clean time