



WEST SOUTHWEST AREA MINUTES

February 18th, 2023

Chairperson:	Cynthia F.	215-421-4804
Co-Chair:	Eunid	215-303-3959
Secretary:	Danielle S.	609-892-4418
Co-Secretary:	Open	
Treasurer:	Steve S.	267-239-6449
Co-Treasurer:	Ron J.	215-681-0131

WSW AREA EXECUTIVE COMMITTEE

Cynthia F.	Area Chair	215-421-4804
Eunid	Area Co-Chair	215-303-3959
Danielle S.	Area Secretary	609-892-4418
Open	Area Co-Secretary	
Melvin H.	Policy Chair	215-990-5254
Steve S.	Area Treasurer	267-239-6449
Ron J.	Area Co-Treasurer	215-681-0131
Ruth T.	Chair Literature Distribution	215-839-5899
Eleanor R.	Co-Chair Literature Distribution	267-391-7395
Tony F.	Regional Committee Member (RCM)	215-987-7821
Brenda P.	Regional Committee Member (Alt.)	267-584-9498
Keiv S.	Liaison / Steward	267-456-9041

SUBCOMMITTEE CHAIRS / AREA SUB-COMMITTEE REPS

Shayla C.	Unity Chair	215-704-1349
Nicole E.	H&I Chair	215-906-8801
Warren R.	Public Relations Chair	267-994-9554
Melvin H.	Policy Chair	215-990-5254
Open	Phone Line Chair	
Open	Literature Review Chair	
Antonio C.	IT Chair	267-577-1493
Open	Convention Rep	
Open	Convention Rep Alt.	
Open	Meeting List Rep	
Leegrant	Clean Sheet Rep	267-276-8604

GSRs (GROUP SERVICE REPRESENTATIVES)

Jeff	11 th Step and Then Some Group	610-348-1371
Matthew S.	38 th Street Group	267-234-4422
Kevin D.	A Gift of Surrender Group	215-783-7631
Kevin W.	A Gift of Surrender Group (Alt.)	
Ron J.	Another Chance at Life Group	215-681-0131
Dorothy H.	Another Chance at Life Group (Alt.)	267-407-8434
Kevin B.	By the Grace of God We Live	
Eartha R.	Changing Lives	215-586-0001
Rhonda W.	Darby Hilltop Group	267-455-1386
Jamal H.	Enough Is Enough	215-954-9163
Willard W.	Freedom With No Limits Group	267-970-3075
Charles S.	Here's Faith Group	
Adrienne	Here's Hope Group	267-880-8389
Miranda M.	Here's Hope Group (Alt.)	267-618-3394
Darlene R.	I Can't We Can Group	267-634-1853
DeWayne T.	Keep Coming Back Clean Group	267-738-6813
Angus J.	Learning To Recover Group	856-580-3578
Orlando	Learning To Recover Group (Alt.)	267-701-2521
Scott D.	Let's Surrender by NA Means Necessary Group	215-500-4327
Anthony F.	Living Life on Life's Terms Group	267-968-6187
Tamiko	Living Spiritual Principles	856-449-7410
Tim R.	Message of Hope Group	215-789-8625
Leslie P.	No More Misery Group	856-631-7530
Shawnie	On the Right Track Group	267-320-4729
Roy H.	On the Right Track Group (Alt.)	267-379-6573
Roland	Recovery at 6901 Woodland Ave. Group	267-539-5220
Kyra W.	Recovery at 6901 Woodland Ave. (Alt.)	
Khalil A.	Recovery Down the Bottom Group	267-474-5132
Tony P.	Recovery in the Park Group	484-576-7230
Valerie H.	Recovery in the Park Group (Alt.)	267-978-8836
Evan J.	Recovery on Belmont Group	215-651-2858
Michael T.	Serenity on 63 rd Street Group	267-549-6107
Clarence A.	Serenity on 63 rd Street Group (Alt.)	610-659-4304
Meredith G.	Shopping for Recovery Group	215-921-0209
Leroy N.	Sunday Night Alive Group	267-334-9851
Reggie M.	Survival Group	215-601-0063
James R.	Time for Change Group	267-401-8503
Donna L.	TOUGH Group 6	215-868-8430
Bruce J.	TOUGH Group (Alt.)	215-880-8304
Robert R.	What Can I Do Group	215-630-9446
George D.	What Can I Do Group (Alt.)	267-992-3154

WSW AREA SERVICE MEETING

The West Southwest Area held a hybrid Area Service Committee meeting at the St. Joseph Baptist Church, 54th & Vine, and on the Zoom platform.

We opened with a moment of silence followed by the Serenity Prayer. The 12 Traditions, 12 Concepts, and Purpose of Area were read.

The WSW Area conducts business using the CBDM (Consensus Based Decision Making) process and not by motions.

Group Roll Call: There were 13 voting members present (GSRs and/or Alt. GSRs). A quorum was established.

New Groups: Changing Lives
New GSRs: Eartha R. – GSR for Changing Lives
Kevin D. – GSR for A Gift of Surrender
Kevin W. – GSR Alt. for A Gift of Surrender

We read and discussed the 2nd Concept: “The final responsibility & authority for the NA service rests with the NA groups.”

Minutes were read from the January 21, 2022, ASC meeting. M/S/P to accept the minutes.

GROUP REPORTS:

I Can't We Can: The group is currently asking other members from other homegroups if they can come out and chair at our homegroup for support. Help keep the doors open and to further carry the message. Thank you to the groups who have stepped up to offer support:

- Time for Change (58th & Whitby) – had January 2023
- What Can I Do (59th & Spruce) – February 2023
- Keep Coming Back Clean – March 2023

We still need help with the rest of the year.

Darby Hilltop Group: The group will be moving back to 1022 Ridge Ave on March 1st, 2023. The meeting will continue on Wednesdays from 7:00 PM to 8:30 PM.

Survival Group: The group will be celebrating 40 years on April 3, 2023. They are requesting trusted servants to help keep the doors open. They meet Mondays & Thursdays at 7:00 PM on the zoom platform. Meeting ID: 484317663, No Password.

On The Right Track: The group will be celebrating 38 years on Friday, February 24th, 2023. Doors open at 5:00 PM. Anniversary meeting is 5:30 PM to 7:00 PM. Dinner from 7:00 PM to 8:00 PM. Mini marathon from 8:00 PM to 10:00 PM. The Consortium – 451 University Ave. The meeting will also be on the Zoom Platform: ID 711780883 PW: 300120. Food, Fun & Fellowship. All are welcome.

GROUP CONCERNS:

NONE

JAC (Joint Administrative Committee) REPORT:

JAC MEETING 2/18/23

In attendance: Co-ASC Chair - Eunid, IT Chair-Antonio, PR Chair-Warren Liaison/Steward - Keiv, Unity Chair-Shayla, Policy Chair-Melvin, RCM Alt-Brenda, Robert R., Clarence

Expense reports:

- Liaison/Steward requested \$150 for ASC supplies
- H&I requested automatic disbursement of \$399 and \$60 from Area for trifolds and meeting lists.
Also, H&I requested some clarity on voting procedures and conflicts of interest with the H&I subcommittee
- Unity requested their prudent reserve of \$583.88. Also, Unity requested from the ASC \$266.12 for the upcoming marathon in March. Unity also requested \$150 to reserve a lot in the Fairmount Park for our annual area celebration.

Open Forum:

- ASC Co-Chair requested clarity on purpose of JAC meeting and there was discussion on the written purpose in our WSW Area policies being restrictive to “prioritizing expenses.”
- IT chair requested clarity on his duties reporting some of the duties he is completing today are not documented in WSW Policy.
- Policy chair gave his report stating a copy of the WSW Area Policy will be reviewed and sent to GSR’s in February 2023 and to approve in March 2023 ACS meeting due to some possible missing information
 - Policy chair also clarified some of the requests for clarity including:
 - Q] Should a panel coordinator be employed where they are the panel coordinator for H&I meetings
 - A] No panel coordinator can work at the facility they provide H&I meetings
 - Q] The voting procedure states, “all reps and officers.” Clarity on who are the officers
 - A] In all subcommittees the reps only vote
 - Q] How do it update policies with new duties that is not written presently in the WSW policies
 - A] IT committee develops policy, submitted to policy committee and GSR’s approve at ASC.
 - Policy chair agreed to expand on the purpose of the JAC meeting to bring about more clarity on purpose besides expense requests.
 - ASC Co-Chair will develop a JAC format, submit to policy and send to area for GSR’s approval.

Eunid, Area Co-Chair

AREA SUBCOMMITTEE REPORTS:

Phone Line

OPEN POSITION

Literature Review

OPEN POSITION

Hospitals & Institutions (H&I)

H&I Mtg. Saturday, February 18, 2023, 10am

In attendance: Eunid (ASC Co-Chair) Gift of Surrender, Carol G On the Right Track, Bruce (Panel Leader) TOUGH Grp, Steve (H&I Rep) On the Right Track, Geralin D, Nicole E (Panel Coordinator) Another Chance at Life, Paul D (H&I Secty.) No More Misery, Scott D Let's Surrender by NA Means Necessary

Coordinators Report for January 2023:

Facility	Location	Day/Time	Missed Mtg	Cord or Panel Leader	information
VA Hosp	38 th Woodland	Sat 6:30-7:30p	2	Keiv	Clients had Covid
ReEnter	38 th Powelton	Thursday 7-8pm	1	Keiv	
Presby	51 N 59 th St	Sunday 7-8pm	0	Johnny	
Family House	48 th Wyalusing	Wed 6:30-7:30pm	3	Loretta	Facility lack of eve staff
HUB Cedar 54	54 th Cedar	Sat 7-8pm	0	Bruce	
Presby	Virtual	Friday 7-8pm	0	Galveston	
HUB Cedar 54	Virtual	Monday 7-8pm	0	Galveston	

OLD Business

- Belmont has not dropped their background check for our members, so presentation has been postponed
- Kirkbride will have presentation this upcoming week, it has already been explained that they must be co-ed meetings, they had previously requested a additional woman's only meeting be added.
- A new meeting at HUB Cedar has been added for Wednesday 7-8pm (continued status will be reviewed in 90 days)
- H&I still needs a Chair for the Subcommittee, along with additional support.
- List of all Facilities and Virtual meetings, dates and time were sent to RSC.

NEW BUSINESS

- Loretta requested \$60. For new meeting books to present to the facilities. This request is above the approved allocation of \$299. For literature to H&I.
- Suggestion to review H&I policy on working at facility and holding meetings at the same location
- Nicole requested 3 basic texts for HUB Cedar, she was told must be approved by ASC as request is unusual.

Unity

All in Attendance:

Shayla C. Chair - Time for Change Group
Tee Co-Chair Unity Rep. - Darby Hilltop Group
Eleanor R. Secretary Unity Rep. - No More Misery Group
Robert R. GSR/ Unity Rep. - What Can I Do Group
Tawanna Unity Rep. - Here's Hope Group
Tony F GSR/Unity Rep. - Survival Group
Antonio IT Chair - On The Right Track Group

New Business:

Discussion on the marathon scheduled for March 25, 2023.

All of the unity committee will have a chair position, there are 7 slots: Rob, Joe and Tawanna volunteered to chair a meeting which leaves 4 slots open. The Unity Rep's will take it back to the Home-groups about the open chair positions. The Committee will pick the speakers. Tawanna will do the format for the Marathon. Tee and Rob volunteer to each clean a case of chicken. Shayla volunteers to get the supplies for the Marathon.

Committee: Set Up - Tawanna, Shayla, and Tee. Clean Up - Tony and Robert

Program: The Committee

Proposal for \$5.00 arm length raffle tickets for the Jacket that will be raffle off at the Marathon.

Agenda:

Meetings every other Mondays

The next schedule event on April 29, 2023

Robert getting the permit for the Area Celebration.

Public Relations

Attendance

Warren R (WSWA PR Sub Co Chair) 38th and Chestnut Street Group

Keiv S (WSWA PR Chair) 38th and Chestnut Street Group

Vonnie (PR Subcommittee Rep) Darby Hilltop

Brother James) PR Regional Chair)

Tanya W. (WSWA PR Secretary/Learning to Recover Group)

- The 2nd Tradition was read.
- The 2nd Concept was read.
- The 2nd Tradition was read.
- The purpose of Public Relations subcommittee was read.
- The Secretary minutes from January were read.

Mock Presentations

Non-Addict Presentation - Was tabled

Open Discussion

Volunteers for next month PR Subcommittee Meeting:

Vonnie - Speaker

Keiv - Presenter

Tanya-PR Reading

If you are interested in volunteering for the Mock Presentation, please email the WSWA PR Chair at warrenwalterroy@hotmail.com or the WSWA PR Secretary at relationsp53@gmail.com stating what you are volunteering for and which month(s) you are available. Thank you in advance.

PR Chairperson Report

Setting up tables during community/NA Events. The PR Chair reported that they will contact Unity Chair to find out when they're having their Marathon which is on March 25, 2023, from 12n-7pm and if they will welcome the PR subcommittee to set up a table.

The PR Regional Chair will be facilitating two (2) Presentations one on 2/23/23 and the other on 2/25/23 and was asked if he needed any support from the WSW Area PR subcommittee. He said that he did not. The PR Regional Chair also reported that the Regional Phonenumber Subcommittee will be hosting a Phonenumber Orientation the end of this month.

PR Co Chair Report

The Co-Chair reported that they attended the H&I subcommittee meeting on the first Monday of this month. They reported that they let the subcommittee know that the WSWA Subcommittee is interested in coordinating with them. The H&I Subcommittee is without a Chair and a Co-Chair.

Old Business

PR Week- The WSWA subcommittee discussed and agreed on participating in PR Week by hosting an event on June 10, 2023, or June 24, 2023. The PR Co-Chair suggest the subcommittee look into hosting the table at Malcolm X Park, Cedar Park, or West Millcreek Rec Center.

New Business

Agenda For Next Meeting

- PR Week 2023
- Coordinate with H&I, Unity and Phonenumber Subcommittee's and the regional Phonenumber Orientation.

The PR Subcommittee next scheduled meeting is 3/18/2023 @ 10:00AM. The PR subcommittee is now hybrid. We have begun meeting in person and are still available through Zoom.

Much Love and Respect,
Tanya W.

PR Subcommittee Secretary
relationsp53@gmail.com

- WSWA PR Chairperson: warrenwalterroy@hotmail.com
- WSWA PR Co Chair: ksimmons763@gmail.com
- Bro James (Regional Chair) - PR@naworks.org
- WSWA PR Website: <https://wswana.naworks.org>

Policy

Policy Subcommittee Meeting - February 18, 2023

In attendance: Brenda P - On the Right Track, Kevin W - A Gift of Surrender, Clarence A - Serenity on 63rd Street, Melvin H – Policy Chair WSW Area

We discussed the previous (1/21/2023) meeting and the Policy update draft which was sent out to the ASC body for review. The feedback bought out that the Draft “may not “include all updates We discussed this concluding that in order to have the most accurate Policy Document a review of Area minutes from 2020 through 2022 would be necessary. Our decision is to obtain those minutes and review for any omission in the previously submitted draft with the goal of having that document completed for the March ASC meeting to be reviewed by the ASC and possibly approved in the April ASC Meeting.

Additionally, the Chair attended the Regional Policy Subcommittee meeting February 4th, 2023. Reports were given by the Area Policy Chairs in attendance. There were only 5 attendees including the Regional Chair. An open discussion topic included how do we build stronger Homegroups. We were referred to www.na.org for material including presentations on that topic.

In Loving Service,
Melvin H. WSW Policy Chair

IT

February 18, 2023 - West Southwest IT Report

The IT Committee meet every second Monday of the month at 7:00 pm on the Area Zoom Platform. We need a Co-Chair or volunteers to help out and learn the WSW Web Page and help out with the WSW Hybrid Meeting in-person. The WSW Area Website (www.wswana.naworks.org) is up and running with no problem, All Home Groups can send any group information or flyers, you have via text: 267-521-1825 or send it to: westsouthwestarea@gmail.com so we can update the website. The H&I Area Zoom Account is up to date with no Problem. Mouthy Cost is \$16.19

The IT committee requests volunteers to help out with the 12 12 12 mini marathon (putting literature up on the zoom platform). They Meet Every 2nd Saturday from 12 noon to 3:00 pm on the zoom platform. Meeting ID: 222 673 8711, Password 052607.

West/Southwest Area Meetings:

West/Southwest Area Meeting Count, Total Active (In Person, Hybrid and Virtual): 41

West/Southwest Area Meeting Count, In Person Only: 27

West/Southwest Area Meeting Count, Virtual Only: 13

West/Southwest Area Meeting Count, Hybrid: 1

In Loving Service
IT Chair. Antonio C.

AREA SUPPORT SERVICE MEMBER REPORTS:

Regional Committee Member (RCM):

- ABC chair has business cards to be handed out to all RCMs that will have a QR code, there are 1000 of them. We will have them soon and they will be a resource for meeting list info to our region.
- Our insurance may go a slightly higher in June when our policy is due to be renewed.
- CAR
 - As you know the CAR is out and can be downloaded at www.na.org/conference, also there are 2 more printed copies left for GSR's
 - The RD is still having an informative CAR meeting every Thurs, 7pm-9pm
 - Meeting ID:89835709113, PW: 077280
 - There will also be a CAR Workshop by the Chesapeake & Potamic region on Feb 26th, 11am -2pm
 - Meeting ID: 85214834660, PW: CAR
- GPRNA has had discussion on an Umbrella Service Committee which will include Phoneline, H&I, and PR under one umbrella. More to follow. NAWS has compiled tools that could aid these practices: www.na.org/basics

- As of January 29th, 2023, The GPRNA is no longer a member in the Autonomy Zonal Forum (AZF). The team has determined that time and resources spent are no longer viable. The RD Team is researching using Northeast Zonal Forum, Southeast Zonal Forum, NAWs and service symposiums throughout our fellowship.
- We want to remind groups to update their meetings by way of www.naworks.org/meeting-update-form/ also lets continue to email event information to: events@naworks.org
- We had 3 proposals
 1. Starting in April to go back to in-person – passed
 2. That we create a temporary work group that will lead an effort for outreach and recruitment for service participation – passed
 3. That the region provides funding for the RD & ALT to attend a minimum of 2 symposiums a year – passed

Convention Rep

No Convention Committee activity.

Liaison/Steward

February 18th, 2023

Our relationship with the church is good.

Rent is up to date.

Requesting \$150 for supplies.

Keiv S, Liaison/Steward

Meeting List

OPEN POSITION

Literature Distribution Report

February 18, 2023

Inventory for the month of February is \$4287.94

Cash app was \$45

Cash on hand is \$634.25

Total of \$711.25

Requested \$396.00 for H&I

Ruthie T. Literature Distribution

Clean Sheet Rep

Feb 18th, 2023

To: West Southwest Area Meeting

From: Clean Sheet Rep Monthly Report

Everything is going well each month by way of the GSR providing me with the information I need. I'm asking for a reimbursement of \$37.26 for the month of February for clean sheet copying. All information should be in by March 13, 2023, the first Monday before Area.

Respectfully Submitted,

Love & Respect

Clean Sheet Rep - Leegrant M.

267-276-8604 LeegrantM1956@gmail.com

Treasurer's Report

WSW Area - Treasurer's Report

Date	<u>2/18/2023</u>		
Number of Groups that donated	<u>12</u>	Area Prudent Reserve	<u>100.00</u>
		Unity Prudent Reserve	<u>583.88</u>
Home Group Donations	<u>1,298.26</u>	Literature sold for the month	<u>711.25</u> (See detail)
		Literature in Bank	<u>2,894.31</u>
		Total Literature Cash	<u>3,605.56</u>
Total Area Funds	<u>1,298.26</u>	Total Cash on Hand	<u>4,289.44</u>
			(See detail) -grp
		Group Donation to Region	<u>112.00</u> donation-20 insurance-92
Automatic Disbursements			
Rent-new facility on 54th st	<u>(80.00)</u>	Kiev	
Zoom	<u>(17.00)</u>	Ruthie	
H & I Zoom	<u>(16.19)</u>	Antonio	
Secretary	<u>(15.00)</u>	Danielle-need ur cash app	
Total	<u>(128.19)</u>		
Balance Minus Automatic Disbursements	<u>1,170.07</u>		
Additional Disbursements:			
RCM	<u>-</u>	Proposals	
Unity request	<u>(266.12)</u>	Event for Marathon	
Unity request-down payment	<u>(150.00)</u>	Georges hill downpymnt	
Unity request	<u>(583.88)</u>		
Unity funded	<u>583.88</u>		
H and I	<u>(396.00)</u>	Literature-inventory	
H and I	<u>396.00</u>	Literature-inventory	
H and I	<u>(60.00)</u>	meeting lists	
Stewart	<u>(150.00)</u>	toiletries	
Clean sheet	<u>(37.26)</u>	reimbursement for copies	
Total	<u>(663.38)</u>		
Area balance "minus" additional disbursements	<u>506.69</u>		
Area Donation to region :	<u>(506.69)</u>	RSC-Scott	

The Cash App for the Area is \$westsouthwestarea.

Steve S., Area Treasurer

Financial Proposals:

PROPOSAL (Liaison/Steward): \$150 for cleaning and coffee supplies.

Discussion: Items needed were discussed.

Proposal passed without objection.

PROPOSAL (H&I): \$60 for printed meeting list trifolds.

Discussion: Clarity on why we needed printed meeting lists when paper meeting lists become obsolete soon after print. Individuals in facilities may not have access to a phone for the QR code.

Proposal passed without objection.

PROPOSAL (Unity): \$583.88 from Prudent Reserve.

Discussion: When Unity fundraises, where does the money go? Back into their Prudent Reserve. [This money will come from the Unity Prudent Reserve, leaving \$0.00 in the Prudent Reserve.]

Proposal passed without objection.

PROPOSAL (Unity): \$266.12 to purchase items for the unity marathon.

Discussion: None

Proposal passed without objection.

PROPOSAL (Unity): \$150 to reserve a spot at Fairmount Park to host the Area celebration.

Discussion: What was the \$150.00 disbursed from last month used for? Down payment on the church for Unity marathon.

Proposal passed without objection.

PROPOSAL (Clean Sheet): \$37.26 for reimbursement for Clean Sheet copies.

Discussion: It was suggested to the Clean Sheet Chair to request funds ahead so that there would be no need to continue to reimburse.

Proposal passed without objection.

PROPOSAL: Donate \$506.69 to region

Discussion: None

Proposal passed without objection.

OLD BUSINESS:

Elections

H&I Chair – Nicole E. was nominated and elected.

A complete list of open positions along with their qualifications is included at the end of these minutes. Please take this information back to your home groups.

NEW BUSINESS:

Recording the ASC Meeting

Discussion on recording the meetings to allow members to go back and listen to the business meeting for reference.

Financial Forms

Area policy states that financial forms that should be filled out and submitted when making a financial request. Due to the virtual meetings, we moved away from this, but as this is an area policy, we should be using the forms. Copies of these forms is included at the end of these minutes. Please utilize them when making requests.

OPEN FORUM:

A Gift of Surrender

Kevin D is the GSR for the homegroup and Kevin W is the GSR Alt.

Unity

Looking for Chairs for the 12 12 12 Unity Marathon – asking the RCM to take this information to region.

I Can't We Can Group

It was again announced that the I Can't We Can Group continues to need support.

Clean Sheet

Leegrant asked that any anniversaries – home group or individual – be sent to him no later than the Monday before the 3rd Saturday of the month (3-13-23), so they can be included in the next Clean Sheet.

The next Area Service Meeting will be held on

Saturday, March 18th, 2023, 1:00 PM.

It will be a hybrid meeting. Those attending in person will meet at:

St. Joseph Baptist Church, 54th & Vine Streets,

in the upstairs classroom. Those attending virtually will be on the Zoom platform:

Meeting ID: 222 673 8711, Password: 052607

West Southwest Area Open Positions

Concept 4: Effective leadership is highly valued in Narcotics Anonymous. Leadership qualities should be carefully considered when selecting trusted servants.

All WSW Area Service positions require:

- **Home group in the WSW Area**
- **NA Sponsor**
- **Knowledge of the 12 Steps, 12 Traditions, and 12 Concepts**
- **Time and resources to fulfill the commitment**
- **Required to attend the monthly Area Service Meeting**

Area Co-Secretary

1-year clean time

Steady job or source of income

Phone Line Chair

2 years clean time

Working knowledge of the Phone Line Handbook

Previous experience as a group Phone Line representative

Literature Review Chair

2 years clean time

Ability to read and interpret literature

Meeting List Representative

1-year clean time

Regional Convention Representative

3 years clean time

Alternate Regional Convention Representative

2 years clean time