



WEST SOUTHWEST AREA MINUTES

May 20th, 2023

Chairperson:	Cynthia F.	215-421-4804
Co-Chair:	Eunid	215-303-3959
Secretary:	Danielle S.	609-892-4418
Co-Secretary:	Open	
Treasurer:	Steve S.	267-239-6449
Co-Treasurer:	Ron J.	215-681-0131

WSW AREA EXECUTIVE COMMITTEE

Cynthia F.	Area Chair	215-421-4804
Eunid	Area Co-Chair	215-303-3959
Danielle S.	Area Secretary	609-892-4418
Open	Area Co-Secretary	
Melvin H.	Policy Chair	215-990-5254
Steve S.	Area Treasurer	267-239-6449
Ron J.	Area Co-Treasurer	215-681-0131
Ruth T.	Chair Literature Distribution	215-839-5899
Eleanor R.	Co-Chair Literature Distribution	267-391-7395
Tony F.	Regional Committee Member (RCM)	215-987-7821
Brenda P.	Regional Committee Member (Alt.)	267-584-9498
Keiv S.	Liaison / Steward	267-456-9041

SUBCOMMITTEE CHAIRS / AREA SUB-COMMITTEE REPS

Shayla C.	Unity Chair	215-704-1349
Nicole E.	H&I Chair	215-906-8801
Warren R.	Public Relations Chair	267-994-9554
Melvin H.	Policy Chair	215-990-5254
David J.	Phone Line Chair	
Open	Literature Review Chair	
Antonio C.	IT Chair	267-577-1493
Open	Convention Rep	
Open	Convention Rep Alt.	
Open	Meeting List Rep	
Leegrant	Clean Sheet Rep	267-276-8604

GSRs (GROUP SERVICE REPRESENTATIVES)

Jeff	11 th Step and Then Some Group	610-348-1371
Matthew S.	38 th & Chestnut Street Group	267-234-4422
Keiv S.	38 th & Chestnut Street Group (Alt.)	267-456-9041
Kevin D.	A Gift of Surrender Group	215-783-7631
Kevin W.	A Gift of Surrender Group (Alt.)	267-357-7835
Ron J.	Another Chance at Life Group	215-681-0131
Dorothy H.	Another Chance at Life Group (Alt.)	267-407-8434
Kevin B.	By the Grace of God We Live Group	
Eartha R.	Changing Lives Group	215-586-0001
Rhonda W.	Darby Hilltop Group	267-455-1386
Jamal H.	Enough Is Enough Group	215-954-9163
Willard W.	Freedom With No Limits Group	267-970-3075
Charles S.	Here's Faith Group	267-235-2213
Adrienne	Here's Hope Group	267-880-8389
Miranda M.	Here's Hope Group (Alt.)	267-618-3394
Darlene R.	I Can't We Can Group	267-634-1853
DeWayne T.	Keep Coming Back Clean Group	267-738-6813
Avery B.	Learning To Recover Group	267-934-4876
Courtney D.	Learning To Recover Group (Alt.)	215-375-5316
Scott D.	Let's Surrender by NA Means Necessary Group	215-500-4327
Anthony F.	Living Life on Life's Terms Group	267-968-6187
Tim R.	Message of Hope Group	215-789-8625
Leslie P.	No More Misery Group	856-631-7530
Paul D.	No More Misery Group (Alt.)	215-868-8892
Roy H.	On the Right Track Group	267-379-6573
Roland	Recovery at 6901 Woodland Ave. Group	267-539-5220
Kyra W.	Recovery at 6901 Woodland Ave. (Alt.)	
Khalil A.	Recovery Down the Bottom Group	267-474-5132
Tony P.	Recovery in the Park Group	484-576-7230
Valerie H.	Recovery in the Park Group (Alt.)	267-978-8836
Evan J.	Recovery on Belmont Group	215-651-2858
Michael T.	Serenity on 63 rd Street Group	267-549-6107
Sharon A.	Serenity on 63 rd Street Group (Alt.)	267-241-0913
Lovy W.	Shopping for Recovery Group	267-304-8946
Leroy N.	Sunday Night Alive Group	267-334-9851
Ivan B.	Sunday Night Alive Group (Alt.)	267-250-2845
Reggie M.	Survival Group	215-601-0063
James R.	Time for Change Group	267-401-8503
Donna L.	TOUGH Group	215-868-8430
Bruce J.	TOUGH Group (Alt.)	215-880-8304
Robert R.	What Can I Do Group	215-630-9446
George D.	What Can I Do Group (Alt.)	267-992-3154

WSW AREA SERVICE MEETING

The West Southwest Area met in person at the St. Joseph Baptist Church, 54th & Vine.

We opened with a moment of silence followed by the Serenity Prayer. The 12 Traditions, 12 Concepts, and Purpose of Area were read.

The WSW Area conducts business using the CBDM (Consensus Based Decision Making) process and not by motions.

Group Roll Call: At this point in the meeting, there were 13 voting members present (GSRs and/or Alt. GSRs). A quorum was established.

New Groups: None
New GSRs: Roy H. – GSR for On the Right Track
Lovy W. – GSR for Shopping for Recovery
Sharon A. – Alt. GSR for Serenity on 63rd Street
Avery B. – GSR for Learning to Recover
Ivan B. – Alt. GSR for Sunday Night Alive

We read and discussed the 5th Concept: “For each responsibility assigned to the service structure, a single point of decision and accountability should be clearly defined.”

Minutes were read from the April 15, 2023, ASC meeting.

GROUP REPORTS:

Time For Change: The group would like to thank everyone for their support of our 35th Year Anniversary. We had a wonderful time, and it was so good to see so many old and new friends.

I Can't We Can: The I Can't We Can Group is closing, but not folding. We're celebrating our last meeting due to renovations, but going out with a bang. The theme of the closing meeting is “I Can't We Can and the Journey Continues.” Tuesday, May 30th, at the Kingsessing Recreation Center (50th & Kingsessing). Doors open at 6 pm. Meeting is from 6:30 – 8:00 pm. There will be food, fun, and fellowship. We will reopen as soon as we find a new home to rest our feet.

Living Spiritual Principles: The group has shut down.

GROUP CONCERNS:

Serenity on 63rd Street: The Area needs an agenda in our format. A proposal about this will be made today in New Business.

JAC (Joint Administrative Committee) REPORT:

The JAC met this morning. In attendance were Antonio, IT Chair; Paul, H&I Rep; Shayla, Unity Chair; Keiv S., PR Co-Chair/Area Liaison; Brenda, RCM Alt.; Leegrant, Clean Sheet Rep; Ruthie, Literature Distribution Chair; Ricky, Unity rep; and Tasha, Darby Hilltop Group member.

Financial Proposals:

Unity: Requested \$1200. The committee also has a proposal to increase the Prudent Reserve for the Unity Subcommittee from \$3000 to \$4000. (The draft policy states \$3999. Is this correct?)

Clean Sheet Rep: Requested \$30.

Literature Distribution: They replenished the PR and H&I literature for a total of \$500.

Liaison: Requested \$25 for supplies.

PR: Requested \$25 for the purchase of a stamp for their literature.

Eunid, Area Co-Chair

AREA SUBCOMMITTEE REPORTS:

Phone Line

OPEN POSITION

Literature Review

OPEN POSITION

Hospitals & Institutions (H&I)

Meeting on 5/1/2023

Attendance: Geralyn (PL), Carol G, Scott (Rep), Johnny (PL), Tracy (Rep/Coord/PL), Jeff (PL), Christopher (PL), Nicole (H&I Chair), Galveston (PL), Michael T (Rep), Pamela, Keiv (Coord / PL), Paul D (Secy), Loretta (Coord/Lit Dist/PL)

Coordinators Report:

Facility	Location	Day/Time	Missed Mtg.	Coordinator Panel Leader	Information April 2023
VA Hosp	38 th Woodland	Sat 7-8pm	1	Keiv (Coord) Johnny (PL)	Personal / family
ReEnter House	38 th Powelton	Thur 7-8pm	0	Keiv (Coord) Ivan (PL)	

Presby Hosp (2 Mtgs)	51 N 39 th St	Sun 7-8pm Fri Virtual 7-8	4 0	None Galveston PL	No avail PL
Family House	48 th Wyalusing	Wed 6-7pm	0	Loretta (Coord)	
Interim House West	41 st Parkside	Mon 6-7pm	2	Loretta (Coord)	Facility staff shortage
Belmont Behavioral	4200 Monument	Fri 7-8	0	Scott (Coord)	
Kirkbride Center	111 N 49 th St	Sun 7-8pm	0	Tracy (Coord)	
HUP Cedar 54 (3 Mtgs)	54 th Cedar Av	Sat7-8pm Wed 7-8pm Mon Virtual 7-8	0 0 0	Bruce (PL) Joseph (PL) Christopher (PL)	

Old Business:

Learning Day for H&I was discussed and determined that the calendar must be reviewed to avoid attendance at opposing event. Also, location and its cost must be researched.

Discussion on 5 books given H&I should be stamped by our Literature Distribution representative (Loretta) before distribution to any facility.

New Business:

Proposal was made for a moratorium of approximately 15 days, concerning any change of status regarding a member's position or vacation of said position.

A proposal was made for the return of literature within 30 days of discharging or relocating as representative of any current facility.

Discussion: Should a member who accepted commitment to a facility have pre-knowledge that they cannot attend, notification must be given to the coordinator if applicable or H&I Chair to allow substitute to be placed.

Agenda: H&I Policy (find previous or establish guidelines), H&I Handbook, also Guide to Local Service.

Discussion: Paul D., the H&I Secretary, reported that the upcoming Learning Day is being planned for the 1st or 2nd week in July.

PR would like to do a joint Learning Day with H&I.

Unity

[No written report submitted. The following is from the Secretary's notes.]

The Unity Subcommittee is requesting \$1200 from their Prudent Reserve. \$1000 is for food and supplies for our upcoming event on June 10, 2023. \$200 is for rental of a moon bounce for the Area Celebration.

We would like to increase our Prudent Reserve from \$3000 to \$4000.

We need storage space for our supplies.

Financial results of the April 22, 2023 event:

Funds received from Area:	\$1000 from Area
Food sales	\$1993.70
Donations	\$ 49.00
Raffle	\$ 60.00
Cash App	<u>\$ 380.00</u>
Money raised on day of event:	\$2482.70

Shayla C., Unity Chair

Discussion: It was noted that there is a form that can be used to report expenses and money raised for Unity events. We will make sure that Shayla gets a copy of that form.

Joe C., the former Unity Chair, will continue to work with Shayla on this committee.

Meeting List

OPEN POSITION

Public Relations

Attendance

Warren R. (Chair) – 38th & Chestnut Street Group
Keiv S. (Co-Chair) – 38th & Chestnut Street Group
George D. (PR Rep) – What Can I Do Group
Brother James (Regional PR Chair)
Tanya W. (Secretary) – Learning to Recover Group

Mock Presentation

A Non Addict Presentation was conducted.

Warren R. – Presenter
George D. – Clarity Statement
Tanya W. – PR Reading
Keiv S. – Speaker

Discussion: Volunteers for next month's PR Subcommittee mock presentation: George D. – Speaker.

If you are interested in volunteering, please email the WSW PR Chair at warrenwalterroy@hotmail.com or the WSW PR Secretary at relationsp53@gmail.com stating what you are volunteering for and which month(s) you are available. Thank you in advance.

Chairperson Report

- The Regional PR Chair reported that he has reached out to the Central Library and is waiting on a response. He will stop by the West Philadelphia Branch and check in for answers regarding donating literature.
- The Area PR Chair reported getting a call from the H&I Secretary asking if WSW PR would be interested in participating in a Learning Day event.

Discussion: PR Day will be at McPherson Park. The Regional PR Chair reported that the event will be held 3-4 hours. He asks that you bring a chair (he will bring about 5), and the Region is receiving support from the Northeast Zonal Forum and several different Areas in the Philadelphia Region. The PR Chair reported that the church at 54th & Vine goes and donates their time to the Kensington Area once a month, and he will ask the pastor if they would be interested in partnering with the WSW Area. The WSW Area has offered to donate a tent and supplies if needed from the WSW Area Subcommittee. The Co-Chair will report the event to the Area and ask that they put a copy of the flyer in the Area minutes. (See flyer attached to minutes.)

PR Co-Chair Report

The PR Co-Chair reported the he will ask the Area for \$25 to purchase a stamp for our literature.

Old Business

PR Week – The WSW Area Subcommittee discussed and agreed on participating in PR Week by hosting an event on June 10, 2023. The PR Co-Chair suggested that the subcommittee look into hosting the table at Malcolm X Park, Cedar Park, or West Millcreek Rec Center.

New Business

Agenda for next meeting

- PR Day 2023
- Partnering with H&I and Unity Subcommittees for a Learning Day and what it will look like.
- Library check-ins.
- WSW Area sitting in on NA home group Group Conscience and Business meetings.

Next scheduled meeting is 6/17/2023 at 10 am. The PR Subcommittee is now meeting in person only and is no longer meeting on Zoom.

Contact information:

Warren R., WSW Area PR Chair – warrenwalterroy@hotmail.com

Keiv S., WSW Area PR Co-Chair – ksimmons763@gmail.com

Tanya W., WSW Area PR Secretary – relationsp53@gmail.com

Brother James, Regional PR Chair – PR@naworks.org

Keiv S., PR Co-Chair

Discussion: There was discussion that although we can pass out literature while the church gives out food, we must be careful about describing this as being in affiliation with the church.

Policy

The Policy Chair was not in attendance at today's meeting, but had sent a message via the Area Chair asking that the revised Area Policy be approved. He also said that the policy had been re-typed by Theresa, the Regional Special Worker. She did not ask for any money for doing that, but he would like to give her a donation.

Discussion: A member asked whether the policy should be reviewed with our home groups before giving approval. This issue will be discussed further in Old Business.

IT

The IT Subcommittee meets on the 2nd Monday of the month at 7 pm on the Area Zoom platform and on the 3rd Saturday at 10 am at St. Joseph Baptist Church, 54th & Vine Streets in the second floor classroom. We need a Co-Chair or volunteers to help out and learn the WSW web page.

The WSW Area website – <https://wswana.naworks.org> – is up and running with no problem. We suggest that everyone in our Area take a look at our web page for review and tell us what you think so we can serve our Area better. All home groups can send any group information or flyers to me by text at 267-521-1825 or to the newly created email – wswaitc@gmail.com – so we can update the website events information.

The H&I Zoom account is up to date with no problems. Monthly cost is \$17.27.

The Area Zoom account is up to date with no problems. Monthly cost is \$27.80.

The IT Committee needs volunteers to help out with the 12, 12, & 12 Mini-Marathon putting literature up on the Zoom platform. That event is every 2nd Saturday on the Zoom platform from 12 – 3 pm. The meeting id is 222 673 8722. The password is 052607. We need home groups to participate in this event.

The Unity Committee has requested that the IT Committee help out and use the Area's equipment for the hybrid 12, 12 & 12 Mini-Marathon on June 10, 2023, from 12 – 3 pm. In person at the Fifty-Ninth Street Baptist Church, 315 S. 59th Street. Meeting ID: 222 673 8711. Password: 052607.

In loving service, Antonio C., IT Chair

Clean Sheet Rep

Everything is going well with the Clean Sheet so far.

I am asking for \$30 for copying the Clean Sheet for the month of June.

Leegrant, Clean Sheet Rep

AREA SUPPORT SERVICE MEMBER REPORTS:

Convention Rep

No Convention Committee activity. No report.

Liaison/Steward

Our relationship with the church is good. Rent is up to date. I requested and was given \$25 for supplies.

Keiv S., Liaison/Steward

Discussion: Starting next month, we should be able to set up for our ASC meeting at 12:30 pm. The upstairs room is not big enough to hold everyone now that we are meeting in person.

Regional Committee Member (RCM)

Region is asking all home groups to invite the Region into one of your scheduled meetings to have discussion and questions and answers relating to our service.

Our next Learning Day will be on Saturday, July 22nd, from 11 am – 1 pm, virtually on the Area Zoom platform. Meeting id: 222 673 8711. Password: 052607. Topics for discussion will include fellowship development, mentoring, consensus-based decision making (CBDM), and ideas on how to better our service.

I still have some of the meeting cards with the QR code for our Region.

Please continue to update your meeting information on our Regional website – www.naworks.org – by using the update form on the site. All committees need to update their meetings by contacting the webmaster at webmaster@naworks.org. Events can be sent to events@naworks.org. Also, Area tri-fold meeting lists are available on the Regional website by clicking on “Meetings” on the home page and selecting “Area Tri-fold Meeting Lists” on the dropdown menu.

Regional elections will be held at the next RSC meeting on Sunday, June 4, at 10 am, at the Roxborough Memorial Hospital Auditorium, Ridge Avenue & Jamestown St.

Tony F., RCM

Discussion: Results of the CAR motion votes are available on our Regional website – www.naworks.org. Under the heading “News,” click on “2023 CAR Final Votes.” This will open a page where you can click on the link to download the 15-page document with all the voting results.

Literature Distribution Report

Beginning literature inventory for May was \$3785.34.

PR requested \$172.95 in literature. H&I requested \$327.25 in literature. I am requesting \$500 to be disbursed to replenish that literature.

\$971.00 Literature sold for May
The end of inventory is \$2813.34.

Trusted servant.
Ruthie T., Literature Distribution Chair

Discussion: Please let Ruthie know if any groups need Spanish literature. A member asked if anything was available for members who are legally blind. There are CDs for some of the literature. The current literature order form is available on the Area website – <https://wswana.naworks.org>. Go to the Area Info page and scroll down to the form, which is dated April 2023.

Treasurer’s Report

14 groups made Area donations: **\$1,091.98**

Additional group donations: \$55.25 to Region
\$68.00 for insurance

Automatic disbursements:
Rent \$ 80.00
Secretary \$ 15.00
Area Zoom account \$ 27.80
H&I Zoom account \$ 17.27
\$140.07

New balance after disbursements: **\$951.91**

Area Prudent Reserve \$ 100.00
Unity Prudent Reserve \$ 4,092.61

Literature Distribution (in bank) \$ 2,856.82
Literature Distribution (sales this month) \$ 971.00
Literature Distribution (total) \$ 3,827.82

Total Area funds \$8,020.43

The Cash App account for the Area is \$westsouthwestarea.

Steve S., Area Treasurer

Discussion: There was a question about who oversees the Area Treasurer. Anyone can ask questions or request to see a copy of the bank statements, which are sent monthly to the Area Chair and Area Secretary.

Financial Proposals:

PROPOSAL (Clean Sheet): \$30 for copying of the Clean Sheet for the month of June.
Proposal passed without objection.

PROPOSAL (Liaison/Steward): \$25 for supplies.
Proposal passed without objection.

PROPOSAL (PR): \$25 for an ink stamp to make our literature.
Proposal passed without objection.

PROPOSAL (Serenity on 63rd St. GSR): To increase the Area Prudent Reserve to \$300.
Discussion: Can it be increased by \$100 rather than \$200?

Following discussion, the following amended proposal was made.

PROPOSAL (Serenity on 63rd St. GSR): To change the Area Prudent Reserve from \$100.00 to \$200.00.
Proposal passed without objection.

After these proposals were passed, the remaining Area balance was \$771.91.

PROPOSAL: Donate \$771.91 to Region.

Discussion: There was some discussion whether or not to give anything to Theresa for typing the policy.
Proposal passed without objection.

PROPOSAL (Unity): Disburse \$1200. \$1000 for the fundraiser on June 10, 2023, and \$200 for a moon bounce and grill for our Area Celebration.
Proposal passed without objection.
[These funds will come from the Unity Prudent Reserve.]

PROPOSAL (Unity): To increase the amount of the Unity Prudent Reserve to \$4000.
Proposal passed without objection.

OLD BUSINESS:

Policy Draft

A revised Policy draft dated 3/24/23 had been sent out prior to today's meeting.

The body voted to approve this draft, with an update to reflect the policy change made today concerning the Unity Prudent Reserve.

Elections

Phone Line Chair – David J. was nominated and elected.

There were no further nominations or volunteers for the other open positions.

A complete list of open positions along with their qualifications is included at the end of these minutes. Please take this information back to your home groups.

NEW BUSINESS:

PROPOSAL (Michael T.): To include in our Area format a time for 3 agenda items which will be stated/added at the end of our current meeting for the upcoming month. It can be placed in our format at the end of Group Concerns.

Proposal passed without objection.

OPEN FORUM:

A member stated the importance of respecting the decision of the Area Chairperson when it's determined that we need to move on in our discussions.

Selfless Service

Add that as an agenda item for our next ASC meeting.

Note: Following this month's ASC meeting, the Area Treasurer realized that we had not voted on the request from Literature Distribution for disbursement of \$500 to replenish literature that was given to H&I and PR. An emergency vote was taken via text message to approve the following proposal:

PROPOSAL: To disburse \$500 to replenish literature for H&I and PR.
[These funds will come from money already in the Literature Distribution account.]

There was a unanimous vote to approve this proposal.

West Southwest Area webpage:

<https://wswana.naworks.org/>

WSW ASC Minutes:

<https://wswana.naworks.org/wswana-minutes/>

WSW Area Clean Sheet:

<https://wswana.naworks.org/wsw-clean-sheet/>

WSW Area Events:

<https://wswana.naworks.org/events-2/>

<https://wswana.naworks.org/w-sw-area-meetings/>

**The next Area Service Meeting will be held on
Saturday, June 17th, 2023, 1:00 p.m.**

It will be an in-person meeting.

**St. Joseph Baptist Church
54th & Vine Sts.
in the basement.**

West Southwest Area Open Positions

Concept 4: Effective leadership is highly valued in Narcotics Anonymous. Leadership qualities should be carefully considered when selecting trusted servants.

All WSW Area Service positions require:

- **Home group in the WSW Area**
- **NA Sponsor**
- **Knowledge of the 12 Steps, 12 Traditions, and 12 Concepts**
- **Time and resources to fulfill the commitment**
- **Required to attend the monthly Area Service Meeting**

Elections will be held at the December ASC meeting for new officers to take position at the January ASC.

Area Co-Secretary

1 year clean time

Steady job or source of income

Hospital and Institutions (H&I) Chair

3 years clean time

Working knowledge of the H&I Handbook

Previous NA experience within the H&I Subcommittee

Literature Review Chair

2 years clean time

Ability to read and interpret literature

Meeting List Representative

1 year clean time

Regional Convention Representative

3 years clean time

Alternate Regional Convention Representative

2 years clean time