



WEST SOUTHWEST AREA MINUTES

August 19th, 2023

Chairperson:	Cynthia F.	215-421-4804
Co-Chair:	Eunid	215-303-3959
Secretary:	Danielle S.	609-892-4418
Co-Secretary:	Open	
Treasurer:	Steve S.	267-239-6449
Co-Treasurer:	Ron J.	215-681-0131

WSW AREA EXECUTIVE COMMITTEE

Cynthia F.	Area Chair	215-421-4804
Eunid	Area Co-Chair	215-303-3959
Danielle S.	Area Secretary	609-892-4418
Open	Area Co-Secretary	
Melvin H.	Policy Chair	215-990-5254
Steve S.	Area Treasurer	267-239-6449
Ron J.	Area Co-Treasurer	215-681-0131
Ruth T.	Chair Literature Distribution	215-839-5899
Eleanor R.	Co-Chair Literature Distribution	267-391-7395
Tony F.	Regional Committee Member (RCM)	215-987-7821
Brenda P.	Regional Committee Member (Alt.)	267-584-9498
Keiv S.	Liaison / Steward	267-456-9041

SUBCOMMITTEE CHAIRS / AREA SUB-COMMITTEE REPS

Shayla C.	Unity Chair	215-704-1349
Nicole E.	H&I Chair	215-906-8801
Warren R.	Public Relations Chair	267-994-9554
Open	Policy Chair	
Open	Phone Line Chair	
Open	Literature Review Chair	
Antonio C.	IT Chair	267-577-1493
Open	Convention Rep	
Open	Convention Rep Alt.	
Open	Meeting List Rep	
Leegrant	Clean Sheet Rep	267-276-8604

GSRs (GROUP SERVICE REPRESENTATIVES)

Jeff	11 th Step and Then Some Group	610-348-1371
	38 th Street Group	
Keiv S.	38 th Street Group	267-456-9041
Kevin D.	A Gift of Surrender Group	215-783-7631
Kevin W.	A Gift of Surrender Group (Alt.)	267-357-7835
Ron J.	Another Chance at Life Group	215-681-0131
	Another Chance at Life Group (Alt.)	
Kevin B.	By the Grace of God We Live	
Eartha R.	Changing Lives	215-586-0001
Rhonda W.	Darby Hilltop Group	267-455-1386
Jamal H.	Enough Is Enough	215-954-9163
Willard W.	Freedom With No Limits Group	267-970-3075
Charles S.	Here's Faith Group	267-235-2213
Adrienne H.	Here's Hope Group	267-880-8389
Miranda M.	Here's Hope Group (Alt.)	267-618-3394
Darlene R.	I Can't We Can Group	267-634-1853
DeWayne T.	Keep Coming Back Clean Group	267-738-6813
Avery B.	Learning To Recover Group	267-934-4876
Courtney D.	Learning To Recover Group (Alt.)	215-375-5316
Scott D.	Let's Surrender by NA Means Necessary Group	215-500-4327
Anthony F.	Living Life on Life's Terms Group	267-968-6187
Tim R.	Message of Hope Group	215-789-8625
Leslie P.	No More Misery Group	856-631-7530
Roy H.	On the Right Track Group	267-379-6573
Antonio C	On the Right Track Group (Alt.)	267-577-1493
Roland	Recovery at 6901 Woodland Ave. Group	267-539-5220
Kyra W.	Recovery at 6901 Woodland Ave. (Alt.)	
Khalil A.	Recovery Down the Bottom Group	267-474-5132
Tony P.	Recovery in the Park Group	484-576-7230
Valerie H.	Recovery in the Park Group (Alt.)	267-978-8836
Evan J.	Recovery on Belmont Group	215-651-2858
Michael T.	Serenity on 63 rd Street Group	267-549-6107
Clarence A. / Sharon A.	Serenity on 63 rd Street Group (Alt.)	610-659-4304
Lovy W.	Shopping for Recovery Group	
Leroy N.	Sunday Night Alive Group	267-334-9851
Ivan B	Sunday Night Alive Group (Alt.)	267-250-2845
Reggie M.	Survival Group	215-601-0063
James R.	Time for Change Group	267-401-8503
Donna L.	TOUGH Group	215-868-8430
Bruce J.	TOUGH Group (Alt.)	215-880-8304
Janet L.	What Can I Do Group	609-933-0147
Robert R.	What Can I Do Group (Alt.)	215-630-9446

WSW AREA SERVICE MEETING

The West Southwest Area met in person at the St. Joseph Baptist Church, 54th & Vine.

We opened with a moment of silence followed by the Serenity Prayer. The 12 Traditions, 12 Concepts, and Purpose of Area were read.

The WSW Area conducts business using the CBDM (Consensus Based Decision Making) process and not by motions.

Group Roll Call: There were 10 voting members present (GSRs and/or Alt. GSRs). Quorum is 10.

New Groups: None
New GSRs: None

We read and discussed the 8th Concept: “Our service structure depends on the integrity and effectiveness of our communications.”

Minutes were read from the July 15th, 2023, ASC meeting.

GROUP REPORTS:

Why Are We Here: Why Are We Here Group of NA, which met on Saturday nights at 8:00 at the Mill Creek Recreation Center, 4701 Brown Street, is in the planning process to reopen. We plan to have a Public Relations Presentation on Monday, August 28 with the Mill Creek Advisory Council and hope to reopen soon after that. It appears that the new meeting time will be Saturdays at 4:00 p.m. As we get more information, we will keep the Area informed.

GROUP CONCERNS:

Here’s Faith Group: The Group has concerns about theft. The Area offered suggestions for the GSR to take back to the group.

Sunday Night Alive: The Group is concerned about the condition of their facility and is actively seeking a new facility.

AGENDA ITEMS:

1. Literature Distribution Funds
2. Purpose of a Co-Chair
3. Selfless Service
4. Service Structure

JAC (Joint Administrative Committee) REPORT:

Meeting opened with a moment of silence followed by the serenity prayer.

In attendance:

Area Co-Chair: Eunid

IT Chair: Antonio

Policy Chair: Melvin

Area Secretary: Danielle

Public Relations Chair: Warren

Area Liaison/Steward: Keiv

Lorretta: H&I Literature Distribution

Clarence: GSR

Financial Proposals:

IT requested \$48.19 for reimbursement.

H&I requested \$360.00 in literature.

Open Forum: Learning Day was successful – conflicts of scheduling events on the same day within and around the Area is ongoing and decreases participation.

Meeting closed with a moment of silence followed by the serenity prayer.

AREA SUBCOMMITTEE REPORTS:

Phone Line

OPEN POSITION

Literature Review

OPEN POSITION

Hospitals & Institutions (H&I)

NO WRITTEN REPORT SUBMITTED

Unity

August 2023

Call to Order

Chairperson Shayla opened the meeting with a moment of silence followed by the Serenity prayer.

Readings

First Tradition
Concept Seven
Purpose of Unity Statement
Attendees:
(10) Unity Reps
(5) Volunteers

The Unity subcommittee would like to give a heartfelt thanks to every homegroup, trusted servant and volunteer that participated in making our Area Celebration a HUGE success.

Our committee worked selflessly to make certain this was an Epic event, and it was. recovery houses joined us along with trusted servants from near and far. Upon their arrival asked what we can do to help. For this we are truly grateful.

At our wrap-up meeting for the event here are some take aways:

- Omit having (2) meal times
- Serve all food items from start to finish
- The game truck and games were enjoyed by our youth
- Talent Show was great way to promote unity
- Several newcomers asking participating homegroups for food and being told NO

Overall, it was a major success!

We also would like to give a heartfelt thanks to Antonio (IT Chair) for his commitment to the Learning Day on August 12, 2023. Dan and Aleem spoke on behalf of Unity committee and did a superb job. The committee would also like to thank Marvin for hosting our 12,12 and 12 on our zoom platform for July and August. The 12,12 and 12 is in extreme need of support from our homegroups. We are seeking a homegroup to host the September meeting. This is an extraordinarily important platform we believe can be of great success. **HOMEGROUPS WE NEED YOU!**

The financial Report is attached and reads as follows:

Financial Report for the Area Celebration July 29 2023		
Money given to the Unity Subcommittee and contributions made by NA members	Date/Name	Total
Money put on the Cashapp Card by the treasurer	7-24-23	\$4,200.00
Contribution from NA Members		\$38.00
		\$26.00
		\$190.00
Bounce House return	Jimmy Knight	\$100.00
Total Funds available (Cash App and Cash on hand) =		\$4,554.00
Cash App transactions (expenses)	Date	Total
Banner	7-24-23	\$200.00
Porta Pottys	7-24-23	\$350.00
Amazon Cash Card	7-24-23	\$16.94
Games and other Items for Area Celebration	7-25-23	\$1,271.00
Amazon Cash Card	7-25-23	\$182.74
Restaurant Depot	7-26-23	\$586.29
Shop Rite	7-26-23	\$124.96
BJ's Wholesale	7-27-23	\$278.69
Cousins Fresh Market	7-27-23	\$406.64
Restaurant Depot	7-27-23	\$353.46
Restaurant Depot	7-29-23	\$507.91
Shop Rite	7-29-23	\$215.85
Reimbursement	8-23-23	\$50.00
Total Cash App transaction expenses =		\$4,544.48
Balance left on Cashapp card after all transaction Cashapp transactions to be returned to the Area		\$9.52
Other Expenses (cash only vendors)		
	Date	Total
Pies	7-29-23	\$216.00
Total Other Expenses		\$216.00
Note: The permit for the park cost \$175.00		
Total cost to put on the Area Celebration		
Cash app transactions	\$4,544.48	
Other Expenses (Cash)	\$216.00	
Permit for the park	\$150.00	
Total	\$4,910.48	

Public Relations

Meeting opened at 54th and Vine St at 10:30AM with a moment of silence followed by the Serenity Prayer.

Attendance

Warren R. (WSWA PR Sub Co Chair) 38th and Chestnut Street Group;
Keiv S. (WSWA PR Chair) 38th and Chestnut Street Group;
Vonnie (PR Subcommittee Rep) Darby Hilltop;
Tanya W. (WSWA PR Secretary/Learning to Recover Group): (Excused)
Anthony M. (Changing Lives)

- The 7th Tradition was read.
- The 7th Concept was read.
- The 2nd Tradition was read.
- The purpose of Public Relations subcommittee was read.
- The Secretary minutes from June 2023 were read.

Mock Presentations

Non Addict Presentation:
Warren R. -Presenter
Vonnie – Clarity Statement
Vonnie- PR Reading
Keiv S. – Speaker

Open Discussion

Volunteers for next month's PR Subcommittee New Facility Mock Presentation:

Vonnie -Presenter
Vonnie – Clarity Statement
Keiv S.- PR Reading
Anthony – Speaker

- If you are interested in volunteering for the Mock Presentation please call or email the WSWA PR Chair at warrenwalterroy@hotmail.com or the WSWA PR Secretary at relationsp53@gmail.com stating what position you are volunteering for and which month(s) you are available.

PR Chairperson Report

- WSW Area PR Subcommittee Chair spoke to the Director at Kirkbride and a member of N.A. who works there and the Home Group Sunday Night Alive's cannot move back to Kirkbride's facility. This decision was made by the Board of Directors because of continuing protocol with the COVID virus.
- We set up an informational table at the WSW Area Celebration on July 29, 2023 and it was a success.
- The IT Subcommittee Chair reported that they participated in the Learning Day/Workshop on August 12, 2023 and it was a success.
- Continue to set up a table at their Community Food Drive that is held every 3rd Saturday in front of their church. We agree that this would benefit the community and their understanding of N.A. and help our members understand the importance of service.

- There are 10 libraries in the WSW Area and the PR Chair was not able to reach out to all of the libraries in the WSW Area however dropped off a basic text and information to the library at 52nd and Sansom St. this month. The WSW PR Subcommittee still has 9 Basic Texts for the libraries by the WSW Area.
- The region is developing more business cards, posters and flyers for PR and they are developing a letter to present to City Council letting them know about Narcotics Anonymous.
- The Regional PR Committee has a 30 second Public Service Announcement that is on the Regional; Website. They want to contact WHY? to see if they can post it.

PR Co Chair Report

- No report

Old Business

- WSW Area Chair asked the subcommittee members to read the WSW Area PR Handbook starting with N.A. and the PR Member on page #1 in July 2023 however it was not read. A copy was sent to all of our sub-committee members however we will focus more on this in September 2023

New Business

- Continue to set up a table at their Community Food Drive that is held every 3rd Saturday in front of their church. We agree that this would benefit the community and their understanding of N.A. and help our members understand the importance of service.
- There are 10 libraries in the WSW Area and the PR Chair was not able to reach out to all of the libraries in the WSW Area however dropped off a basic text and information to the library at 52nd and Sansom St. this month. The WSW PR Subcommittee still has 9 Basic Texts for the libraries by the WSW Area.
- The region is developing more business cards, posters and flyers for PR and they are developing a letter to present to City Council letting them know about Narcotics Anonymous.
- Develop a PowerPoint Presentation for WSW PR
- The meeting at 48th and Brown St Why Are We Here wants to meet with the Mill Creek Community Center at that location to see if they can reopen. The board will develop a letter asking to meet on August 28, 2023 at their location

JAC Meeting

- PR has made no financial proposals for this month. During the JAC meeting it was discussed that the flyer could have had the purpose of the Learning Day on it instead of fish fry and had topics written on what the subcommittees would present.

Agenda For Next Meeting

- New Facility Mock Presentation
- Review WSW Area PR PowerPoint Presentation
- Setting up tables during Community/NA Events.
- Discuss at WSWA meeting PR Subcommittee asking HG's could we share on IP#15 (Item# 3115) Public Information and the NA Member and getting/being in Service at their meetings, anniversaries, marathons

- PR Chair and subcommittee members will contact other Philadelphia Free Libraries in the WSW Area concerning our donating literature (NA Books and/or Pamphlets) to them.
- Continue to Coordinate with H&I, Unity and Phonline Subcommittee's and the Regional Phonline Orientation.
- Discuss how we could support H&I's proposed Learning Day/Workshop on August 26, 2023

Meeting closed at 11:35 with a moment of silence followed by The Serenity Prayer.

Thank you All for your service.

The PR Subcommittee next scheduled meeting is 9/16/2023 @ 10:00AM. The PR subcommittee is now meeting in person at 54th and Vine St along with the ASC Meeting.

Much Love and Respect,
 Warren R.
 PR Subcommittee Chair
 warrenwalterroy@hotmail.com

- Warren R. (WSWA PR Chairperson): warrenwalterroy@hotmail.com
- Keiv S. (WSWA PR Co Chair): ksimmons763@gmail.com
- Bro James (Regional Chair) - PR@naworks.org
- WSWA PR Website: <https://wswana.naworks.org>

Policy

NO WRITTEN REPORT SUBMITTED

IT

IT Subcommittee meets every second Monday of the Month at 7:00 pm on the Area Zoom Platform and the 3rd Saturday at 10am at St. Joseph Baptist Church 54th Vine Street on the second-floor classroom. We need a Co-Chair or Volunteers to help out and learn the WSW Web Page. <https://wswana.naworks.org> is up and running with no problem, we suggest that everyone in our area take a look at our area web page for review and tell us what you think so we can serve our area better. All Home Groups you can send any group information or flyers you have: text to 267-521-1825 or send it to the IT subcommittee email: wswaitc@gmail.com so we can update the website events information. If you have any questions or difficulties don't hesitate to call: 267-577-1493.

The H&I Area Zoom Account is up to date with no Problem. Mouthy Cost. \$17.27

The Area Zoom Account is up to date with no problem. Mouthy Cost. \$27.80

Updating Meeting List:

Groups

- By the Grace of God We Live. (Folded)
- Enough is Enough (Folded) Sat. Virtually 12noon to 1:30 pm
- Freedom With No Limits. (Folded)
- Recovery Down the Bottom. (Folded)
- I Can't We Can (Folded)

On August 12, 2023, the West-Southwest Area Sub-Committee held the Learning Day with a Twist in the Park Free Fish at 4100 South Concourse Drive (Near 41st Parkside Ave.) from 11am to 6pm. It was a wonderful event - thanks to everyone that showed up. Attach is the financial report for that event. We are asking for a \$48.19 reimbursement.

**West Southwest Area
IT Subcommittee Financial Report**

Name of Event: **West Southwest Area Learning Day with a Twist in the Park**
 Date: August 12, 2023
 Location: 4100 S. Concourse Drive

Area Funded.	\$400.00.	Cash App	
	<u>Amount</u>	<u>Check #</u>	<u>Receipts</u>
Rent	\$ _____	_____	
DJ	\$ _____	_____	
Entertainment	\$ _____	_____	
Food/Supplies	\$ 318.79	_____	\$318.79
Printing Tickets	\$ _____	_____	
Porta Potty	\$ 221.40.		Paid thru Cash App
Add. Supplies	\$ _____	_____	
Clean-Up Fee	\$ _____	_____	
TOTAL EXPENSES:	\$ 540.19		

Funded by Area

	<u>Amount</u>	
Door/Tickets Sold	\$ _____	(List ticket numbers _____)
Food Sold	\$ _____	
Raffle Tickets Sold	\$ _____	
Photographer	\$ _____	
Donations	\$ 92.00	
Other:	\$ _____	
Event Expenses	\$ 540.19	
TOTAL Spent for Event	\$ 448.19	

Asking for Reimbursement \$ 48.19

In Loving Service
IT Chair. Antonio C

AREA SUPPORT SERVICE MEMBER REPORTS:

Regional Committee Member (RCM):

GPRNA: Planning Our Future Day is Sept 23rd 12-5pm, Abington Baptist Church, Red Carriage House, 1501 Huntingdon Rd, Abington PA. ALL ARE WELCOME!

Trusted Servants who need the Meeting List Cards please contact me: 215-987-7821

Our ABC chair has found a new insurance, but, we have decided to stay with our old insurance company due to some issues such as the \$1000 deductible the region would have to pay for any and all claims, and a \$26 fee for each COI written. We currently are not charged for COI's and we have had representatives request at least 50 per year. There are other cons to the new insurance. If you would like more info, please see the ABC's report in August regional minutes.

There is a draft of The Guide to World Services (www.na.org/conference) for a 90-day delegate review. A Fellowship Intellectual Property Trust is now posted bulletin #1 version reflects changes at WSC 2023 (www.na.org/fipt).

The GPRNA is officially in the Northeast Zonal Forum.

Also, GPRNA Regional Convention Committee is now meeting, please go to Regional minutes for their next meeting day and times (see regional minutes)

Convention Rep

No Convention Committee activity. No report.

Liaison/Steward

Our relationship with the church is good and rent is current.

Please remember to clean up after yourself.

Keiv S., Liaison/Steward

Meeting List

OPEN POSITION

Literature Distribution Report

The beginning inventory of literature for the month of July is \$3,377.04

Literature sold for the month of August: \$379.50

This includes cash app total: \$0.00

This includes a refund of: \$169.32

The ending balance is \$548.82.

Trusted servant,

Ruthie T.

Clean Sheet Rep

NO WRITTEN REPORT SUBMITTED

Treasurer's Report

9 groups made Area donations: **\$734.06**

Additional group donations: \$0.00 to Region
\$10.00 for insurance

Automatic disbursements:

Rent	\$ 80.00
Secretary	\$ 15.00
Area Zoom account	\$ 27.80
H&I Zoom account	\$ 17.27
	\$140.07

New balance after disbursements: **\$593.99**

Area Prudent Reserve \$ 200.00

Unity Prudent Reserve \$ 1,403.92

Literature Distribution (in bank) \$ 2,107.14

Literature Distribution (sales this month) \$ 548.82

Literature Distribution (total) \$ 2,655.96

Total Area funds \$4,259.88

The Cash App for the Area is \$westsouthwestarea

Steve S., Area Treasurer

Financial Proposals:

PROPOSAL (IT): \$48.19 - reimbursement for 8/12/2023 Learning Day.
Proposal passed without objection.

PROPOSAL: To increase the Area Prudent Reserve by \$100.00 to \$300.00
Proposal passed without objection.

PROPOSAL: To donate \$545.80 to Region
Proposal failed.

PROPOSAL: \$100.00 to Region for Insurance and to donate \$445.80 to Region
Proposal passed without objection.

OLD BUSINESS:

The RD requested a copy of the May 2023 ASC Meeting minutes showing when the GSR's voted to approve the latest version of the Area Policy. That request was fulfilled on 8/24/2023.

Elections

Aleem was nominated for the position of Area Convention Rep, however, the Area decided to wait until the committee was fully formed on the Regional level before electing a trusted servant into the position and to also allow Homegroups to send representatives to Area. Aleem will represent the Area at the upcoming meeting at Region on 9/9/2023.

**A complete list of open positions along with their qualifications is included at the end of these minutes. Please take this information back to your home groups. **

NEW BUSINESS:

Agenda Items for September

1. Hybrid ARC Meetings
2. Proposals passed at the July ASC Meeting are out of order.
 - a. PROPOSAL: In the event the subcommittee chair is unavailable, then the co-chair or subcommittee designee can accept the responsibility of the chair at the ASC meeting and must remain until the end of the ASC meeting.
 - b. PROPOSAL: Orders for literature will be taken between the hours of 12:00PM and 3:00PM every third Saturday of the month.
 - i. Policy that challenges this proposal: Page 22, B. Policies for Running Area Service Meeting and Preparation of Minutes, #18.

An Area representative visited the Del Co Area and reported that of the 77 Groups, 48 of the GSR's or HG representatives were present, and the ARC meeting was complete in 50 minutes. Our Area Rep requests that our members practice open-mindedness as they bring back suggestions from that Area.

OPEN FORUM:

We have an opening at the Regional level for a Co-Treasurer. Our current Regional Treasurer has been in service for 10 years and, in the spirit of rotation, would like to have this time to train someone who will be able to step up next year to serve. Besides that, there are other positions on the regional level that we need trusted servants to step up. Please take this information back to your homegroups. The next RSC meeting will be held on Sunday, August 6th, 2023 at 10:00 AM in person at Roxborough Memorial Hospital Auditorium, Ridge Ave & Jamestown Street.

The next Area Service Meeting will be held on

Saturday, September 16th, 2023, 1:00 PM.

The meeting will be in person at:

St. Joseph Baptist Church, 54th & Vine Streets

West Southwest Area Open Positions

Concept 4: Effective leadership is highly valued in Narcotics Anonymous. Leadership qualities should be carefully considered when selecting trusted servants.

All WSW Area Service positions require:

- **Home group in the WSW Area**
- **NA Sponsor**
- **Knowledge of the 12 Steps, 12 Traditions, and 12 Concepts**
- **Time and resources to fulfill the commitment**
- **Required to attend the monthly Area Service Meeting**

Policy Chair

3-year clean time

Working knowledge of A Guide to Local Services in NA
Ability to keep, maintain and record changes to Policy

Area Co-Secretary

1-year clean time

Steady job or source of income

Literature Review Chair

2 years clean time

Ability to read and interpret literature

Meeting List Representative

1-year clean time

Regional Convention Representative

3 years clean time

Alternate Regional Convention Representative

2 years clean time