



# **WEST SOUTHWEST AREA MINUTES**

## **September 16<sup>th</sup>, 2023**

Chairperson:	Cynthia F.	215-421-4804
Co-Chair:	Eunid	215-303-3959
Secretary:	Danielle S.	609-892-4418
Co-Secretary:	Open	
Treasurer:	Steve S.	267-239-6449
Co-Treasurer:	Ron J.	215-681-0131

## WSW AREA EXECUTIVE COMMITTEE

Cynthia F.	Area Chair	215-421-4804
Eunid	Area Co-Chair	215-303-3959
Danielle S.	Area Secretary	609-892-4418
Open	Area Co-Secretary	
Open	Policy Chair	
Steve S.	Area Treasurer	267-239-6449
Ron J.	Area Co-Treasurer	215-681-0131
Ruth T.	Chair Literature Distribution	215-839-5899
Eleanor R.	Co-Chair Literature Distribution	267-391-7395
Tony F.	Regional Committee Member (RCM)	215-987-7821
Brenda P.	Regional Committee Member (Alt.)	267-584-9498
Keiv S.	Liaison / Steward	267-456-9041

## SUBCOMMITTEE CHAIRS / AREA SUB-COMMITTEE REPS

Shayla C.	Unity Chair	215-704-1349
Nicole E.	H&I Chair	215-906-8801
Warren R.	Public Relations Chair	267-994-9554
Open	Policy Chair	
Open	Phone Line Chair	
Open	Literature Review Chair	
Antonio C.	IT Chair	267-577-1493
Open	Convention Rep	
Open	Convention Rep Alt.	
Open	Meeting List Rep	
Leegrant	Clean Sheet Rep	267-276-8604

## GSRs (GROUP SERVICE REPRESENTATIVES)

Jeff	11 <sup>th</sup> Step and Then Some Group	610-348-1371
	38 <sup>th</sup> Street Group	
Keiv S.	38 <sup>th</sup> Street Group	267-456-9041
Kevin D.	A Gift of Surrender Group	215-783-7631
Kevin W.	A Gift of Surrender Group (Alt.)	267-357-7835
Ron J.	Another Chance at Life Group	215-681-0131
Aleem	Another Chance at Life Group (Alt.)	267-490-6239
Kevin B.	By the Grace of God We Live	
Eartha R.	Changing Lives	215-586-0001
Rhonda W.	Darby Hilltop Group	267-455-1386
Jamal H.	Enough Is Enough	215-954-9163
Willard W.	Freedom With No Limits Group	267-970-3075
Charles S.	Here's Faith Group	267-235-2213
Lawrence M.	Here's Faith Group (Alt.)	484-609-3573
Adrienne H.	Here's Hope Group	267-880-8389
Miranda M.	Here's Hope Group (Alt.)	267-618-3394
Darlene R.	I Can't We Can Group	267-634-1853
DeWayne T.	Keep Coming Back Clean Group	267-738-6813
Avery B.	Learning To Recover Group	267-934-4876
Courtney D.	Learning To Recover Group (Alt.)	215-375-5316
Scott D.	Let's Surrender by NA Means Necessary Group	215-500-4327
Anthony F.	Living Life on Life's Terms Group	267-968-6187
Tim R.	Message of Hope Group	215-789-8625
Leslie P.	No More Misery Group	856-631-7530
Roy H.	On the Right Track Group	267-379-6573
Antonio C	On the Right Track Group (Alt.)	267-577-1493
Roland	Recovery at 6901 Woodland Ave. Group	267-539-5220
Kyra W.	Recovery at 6901 Woodland Ave. (Alt.)	
Khalil A.	Recovery Down the Bottom Group	267-474-5132
Tony P.	Recovery in the Park Group	484-576-7230
Valerie H.	Recovery in the Park Group (Alt.)	267-978-8836
Evan J.	Recovery on Belmont Group	215-651-2858
Michael T.	Serenity on 63 <sup>rd</sup> Street Group	267-549-6107
Clarence A.	Serenity on 63 <sup>rd</sup> Street Group (Alt.)	610-659-4304
Lovy W.	Shopping for Recovery Group	
Leroy N.	Sunday Night Alive Group	267-334-9851
Ivan B	Sunday Night Alive Group (Alt.)	267-250-2845
Reggie M.	Survival Group	215-601-0063
James R.	Time for Change Group	267-401-8503
Bruce J.	TOUGH Group	215-880-8304
Lawrence J.	TOUGH Group (Alt.)	312-320-6060
Janet L.	What Can I Do Group	609-933-0147
Robert R.	What Can I Do Group (Alt.)	215-630-9446

## **WSW AREA SERVICE MEETING**

The West Southwest Area met in person at the St. Joseph Baptist Church, 54<sup>th</sup> & Vine.

We opened with a moment of silence followed by the Serenity Prayer. The 12 Traditions, 12 Concepts, and Purpose of Area were read.

*The WSW Area conducts business using the CBDM (Consensus Based Decision Making) process and not by motions.*

Group Roll Call: There were 10 voting members present (GSRs and/or Alt. GSRs). Quorum is 10.

New Groups: None  
New GSRs: Lawrence M – GSR, Here's Faith

We read and discussed the 9<sup>th</sup> Concept: "All elements of our service structure have the responsibility to carefully consider all viewpoints in their decision-making processes."

Minutes were read from the August 19<sup>th</sup>, 2023, ASC meeting and an update to the Treasure's report dated September 13<sup>th</sup>, 2023.

A member stated that we should not mention members' names in reports, but only refer to the positions held by our trusted servants.

### **GROUP REPORTS:**

Why Are We Here: Why Are We Here announces our Home Group reopening in-person NA meeting on Saturday, October 7<sup>th</sup>, 2023, from 4:00-5:30 p.m. at Tiffany Fletcher Recreation Center (formally known as Mill Creek) 4700 Brown Street. Come help us celebrate our reopening. Regularly scheduled meetings will be held every Saturday from 4-5:30 p.m.

### **GROUP CONCERNS:**

Serenity on 63rd Street: The group wishes to submit grammatical updates to the current Policy.

### **AGENDA ITEMS:**

1. Hybrid ASC meetings
2. Duties & Responsibilities of our Trusted Servants

### **JAC (Joint Administrative Committee) REPORT:**

Meeting opened with a moment of silence followed by the serenity prayer.

In attendance:

Area Co-Chair

PR Co-Chair/Steward

IT Chair

H&I Chair

Area Secretary

Unity Chair

RD/Alt. GSR – Serenity on 63rd

PR Rep – Darby Hilltop

Financial Proposals:

H&I requested \$100.00 for copies and 20 sign holders.

PR requested \$213.75 in literature to replenish literature in libraries in the WSW area.

Unity requested \$1400.00 for fundraiser scheduled October 28<sup>th</sup>, 2023, at Susquehanna and Hancock.

Open Forum: The Area Secretary proposed an Ad hoc committee to promote more WSW are groups participation at the monthly ASC meeting. The Area Co-Chair stated that Darby Hilltop did not feel supported by Public Relations and there was some discussion to the matter.

Meeting closed with a moment of silence followed by the serenity prayer.

## **AREA SUBCOMMITTEE REPORTS:**

### **Phone Line**

OPEN POSITION

### **Literature Review**

OPEN POSITION

## **Hospitals & Institutions (H&I)**

In Attendance: Nicole, Michael, Paul, Loretta, Galveston, Johnny, Bruce, Monica

9/11/23 - 7pm OMWMOSSP

Read 12 Traditions Read Concept 9 with questions and discussion.

Old Business:

- Efforts finding location to have our Learning Day were unsuccessful, we must determine a new date.
- Awaiting Family House personnel to present a new date for a presentation to update their new staff. The facility staff was unable to meet the previous date of 8/19/23.
- Keiv still needs volunteers for panel leader at ReEnter house, 38th and Powelton St.

- Congratulations to Michael T for accepting the position of Co-Chair to further strengthen our Subcommittee.

New Business:

- Carol G will present an update on the availability list received during our learning day slot on IT's Learning Day presentation.
  - Regional report was read from 1st Saturday meeting September 2nd 2023.
  - Our Chair apologized for previous lack of reports and pledged dedicated commitment for the remainder of this calendar year.
  - Based on the previous agenda, the 4th and 8th Concept; discussion on selecting subcommittee leadership the 4th Concept was read in its entirety. The concept focuses on effective leadership, experience, humility, and leadership qualities. Discussion was held afterwards with examples of what is expected from the subcommittee leadership position. The purpose of focusing on our next election.
  - The 9th concept was read coinciding the month, with questions and discussion format.
- Agenda:
- Talk to Antonio concerning QR code to give their Home Group for increasing H&I support for WSW area.
  - Create an alternate date for our Learning Day and continue searching for a location; or consider Zoom as secondary option.

**Unity**

NO WRITTEN REPORT SUBMITTED

**Public Relations**

Meeting opened at 54th and Vine St at 10:15AM with a moment of silence followed by the Serenity Prayer.

**Attendance**

Warren R. (WSWA PR Sub Co Chair) 38th and Chestnut Street Group (Excused);

Keiv S. (WSWA PR Chair) 38th and Chestnut Street Group;

Vonnie (PR Subcommittee Rep) Darby Hilltop;

Tanya W. (WSWA PR Secretary/Learning to Recover Group): (Excused)

James S. (Regional PR Chair)

Karen (Keep Coming Back Clean)

- The 9th Tradition was read.
- The 9th Concept was read.
- The 9th Tradition was read.
- The purpose of Public Relations subcommittee was read.
- The Secretary minutes from August 2023 were read.

**Mock Presentations**

New Facility Presentation:  
Warren R. –James S.  
Vonnie – Clarity Statement  
Vonnie- PR Reading  
Karen – Speaker

### Open Discussion

- If you are interested in volunteering for the Mock Presentation, please call or email the WSWA PR Chair at warrenwalterroy@hotmail.com or the WSWA PR Secretary at relationsp53@gmail.com stating what position you are volunteering for and which month(s) you are available.
- Continue to set up a table at their Community Food Drive that is held every 3rd Saturday in front of their church. We agree that this would benefit the community and their understanding of N.A. and help our members understand the importance of service.

### PR Chairperson Report

- We gave a presentation to the Tiffany Fletcher Community Center Board on August 28, 2023, to help with facilitation of opening that meeting at that location. The meeting Why Are We Here at 48th and Brown St. will start meeting again on October 7, 2023, from 4:00pm-5:30pm. WSW Area PR Subcommittee Chair spoke to Pastor Woods of the Greater
- St. Olive AME Church at 50th and Aspen St at the request of Sunday Night Alive's liaison, Ivan B., concerning them moving to her church.
- The IT Subcommittee Chair reported that they participated in the Learning Day/Workshop on August 12, 2023 and it was a success.
- We set up our informational table at the church where area meets last month during their and it was successful.
- There are 10 libraries in the WSW Area and the PR Chair was not able to reach out to all of the libraries in the area. We still have 9 Basic Texts for the libraries by the WSW Area. Will request additional pamphlets to give the libraries. Will discuss at the PR subcommittee meeting how many pamphlets we need along with which ones.
- The region is developing more business cards, posters and flyers for PR and they are developing a letter to present to City Council letting them know about Narcotics Anonymous. I forwarded the letter to our secretary for our review. The regional PR Chair has some posters that he will give us and he said that we can also make business cards, posters and flyers specific to PR in the WSW Area. Will discuss during the September 2023 PR subcommittee meeting.
- The Regional PR Committee has a 30 second Public Service Announcement that is on the Regional; Website. They want to contact WHY Y to see if they can post it.

### PR Co-Chair Report

- No report

### New Business

- Continue to set up a table at their Community Food Drive that is held every 3rd Saturday in front of their church. We agree that this would benefit the community and their understanding of N.A. and help our members understand the importance of service.

- WSW Area and the PR Chair will reach out to all of the libraries in the WSW Area and drop off a basic text and information to at least two (2) other libraries in our area.
- Obtain the remaining posters that the Regional PR Chair has and pass them out to facilities in our area i.e., libraries, meeting places, H&I, etc.
- The region is developing more business cards, posters and flyers for PR and they are developing a letter to present to City Council letting them know about Narcotics Anonymous.
- Develop a PowerPoint Presentation for WSW PR
- Meet with Pastor Woods of the Greater St. Olive AME Church at 50th and Aspen St at the request of Sunday Night Alive's liaison. The pastor will send us two dates.

### JAC Meeting

- PR requests \$200.00 worth of literature for presentations and distribution to the area libraries.

### Agenda For Next Meeting

- New Facility Mock Presentation
- Review WSW Area PR PowerPoint Presentation
- Setting up tables during Community/NA Events.
- PR Chair and subcommittee members will contact other Philadelphia Free Libraries in the WSW Area concerning our donating literature (NA Books and/or Pamphlets) to them.
- Continue to Coordinate with H&I, Unity and Phonline Subcommittee's and the Regional Phonline Orientation.

Thank you All for your service.

The PR Subcommittee next scheduled meeting is 10/21/2023 @ 10:00AM. The PR subcommittee is now meeting in person at 54th and Vine St along with the ASC Meeting.

Much Love and Respect,

Warren R.

PR Subcommittee Chair

warrenwalterroy@hotmail.com

- Warren R. (WSWA PR Chairperson): warrenwalterroy@hotmail.com
- Keiv S. (WSWA PR Co Chair): ksimmmons763@gmail.com
- Bro James (Regional Chair) - PR@naworks.org
- WSWA PR Website: <https://wswana.naworks.org>

### Policy

OPEN POSITION



## **IT**

IT subcommittee meets every second Monday of the month at 7:00 pm on the Area zoom platform and the 3rd Saturday at 10am at St. Joseph Baptist Church 54th Vine Street on the second-floor classroom. We need a Co-Chair or volunteers to help out and learn the WSW Web Page. <https://wswana.naworks.org> is up and running with no problem, we suggest that everyone in our area take a look at our area web page for review and tell us what you think so we can serve our area better. All Home Groups can text any group information or flyers to 267-521-1825 or send it to the IT subcommittee email: [wswaitc@gmail.com](mailto:wswaitc@gmail.com) so we can update the website events information. If you have any questions or difficulties don't hesitate to call: 267-577-1493.

The H&I Area Zoom Account is up to date with no Problem. Mouthy Cost. \$17.27

The Area Zoom Account is up to date with no problem. Mouthy Cost. \$27.80

In Loving Service  
IT Chair. Antonio C

## **AREA SUPPORT SERVICE MEMBER REPORTS:**

### **Regional Committee Member (RCM):**

NO WRITTEN REPORT – the next Regional Service Committee Meeting is 10:00 AM on Sunday, October 8, 2023, at Roxborough Memorial Hospital Auditorium, Ridge Ave & Jamestown Street.

### **Convention Rep**

The Regional Convention Committee is planning a two-day celebration in 2024 and a convention in 2025. There were two Area's represented at the September 9<sup>th</sup> meeting and the committee is requesting that the Areas send representatives. The next meeting is October 7<sup>th</sup>, 2023, at 10:00 AM at Roxborough Memorial Hospital in the auditorium. There is an opening for a Co-Chair, Treasure, and a Secretary.

### **Liaison/Steward**

Our relationship with the church is good and rent is current.

Please remember to clean up after yourself.

Keiv S., Liaison/Steward

### **Meeting List**

OPEN POSITION

### **Literature Distribution Report**

The beginning inventory of literature for the month of September is \$7,291.45

The subcommittee would like to thank the members who came out to help inventory the literature on hand. The Area has a limited number of 5Y, decade, 15Y, 25Y & 30Y key tags available for \$0.80. The subcommittee discovered literature on hand that is not selling and will be reaching out to the distributor to take back the unused literature for a credit. The area will incur shipping and handling charges.

Literature sold for the month of August: \$379.50

This includes cash app total: \$0.00.

This includes a refund of \$169.32.

The ending balance is \$548.82.

Trusted servant,  
Ruthie T.

### **Clean Sheet Rep**

NO WRITTEN REPORT SUBMITTED

### **Treasurer's Report**

Date: 9/18/2023

Number of Groups that donated	<u>9</u>	Area Prudent Reserve	<u>300.00</u>
		Unity Prudent Reserve	<u>1,413.44</u>
Home Group Donations	<u>1,250.76</u>	Literature sold for the month	<u>636.05</u> (See detail)
		Literature in Bank	<u>2,107.34</u>
		Total Literature Cash	<u>2,743.39</u>
Total Area Funds	<u>1,250.76</u>	Total Cash on Hand	<u>4,456.83</u>
		Group Donation to Region	<u>30.00</u>

Does not include home group donations

(See detail) - grp donation -\$20 insurance-\$10

**Automatic Disbursements**

Rent-new facility on 54th st	<u>(80.00)</u>	Kiev
Area Zoom	<u>(27.80)</u>	Ruthie
H & I Zoom	<u>(17.27)</u>	Antonio unity ad H and I
Secretary	<u>(15.00)</u>	Danielle
Total	<u>(140.07)</u>	

Balance 1,110.69

**Additional Disbursements:**

RCM	<u>-</u>	Proposals
H and I	(100.00)	Supplies
Unity Proposal	(100.00)	event-Oct 28th-down payment
Unity Proposal-funded	100.00	literature
PR-literature	(213.75)	
PR funded	213.75	
Subtotal	<u>(100.00)</u>	
Balance	<u>1,010.69</u>	
Area Donation to region :	<u>(1,010.69)</u>	RSC-Scott
Home group donation to region :	<u>0</u>	
Insurance :	<u>-</u>	Region-Scott
Addnl prudent reserve	<u>-</u>	
H&I:	<u>-</u>	
P.R.:	<u>0</u>	
<b>Balance</b>	<u>-</u>	

## **Financial Proposals:**

PROPOSAL (PR): \$213.75 – in literature to replenish WSW Area libraries.  
Proposal passed without objection.

PROPOSAL (Unity): \$1400.00 – from Prudent Reserve fundraiser scheduled October 28th, 2023.  
Proposal failed.

PROPOSAL (Unity): \$100.00 – from Prudent Reserve fundraiser scheduled October 28th, 2023.  
Proposal passed without objection.

PROPOSAL (H&I): \$100.00 – QR code copies and 20 stands.  
Proposal passed without objection.

PROPOSAL: To donate \$1,010.69 to Region  
Proposal passed without objection.

## **OLD BUSINESS:**

### **Elections**

Clarence was nominated for the position of Policy chair – and declined.

Aleem was elected as Area Convention Rep.

\*\*A complete list of open positions along with their qualifications is included at the end of these minutes. Please take this information back to your home groups. \*\*

## **NEW BUSINESS:**

Agenda items will be discussed after Group Concerns moving forward.

PROPOSAL: That we replace the reading and discussion of the Concept of the month with the reading and discussion of the 2<sup>nd</sup> Tradition.  
Proposal passed without objection.

PROPOSAL: That we make the following grammatical updates to the current WSW area policy:

- Pg. 7: Meeting List Rep, Steward Liaison, Work Group should be placed after Lit Distribution
- Pg. 7 & 18: Name changed to Literature Distribution Chair / Co-Chair
- Pg. 8: Reports - #1- Change to date of subcommittee meeting
- Pg. 17: Under RCM #4 should read, "Provide a copy of RSC Minutes."
- Pg. 20: A – Charter Motions
  - #3 – Spelling – Starting

- #7 – Remove second part of motion – Same as motion.
- #10 – Should be in E – Money Matters
- Pg. 21 & 22 B – Policies for running Area Service Meeting & Preparation of Minutes
  - #4 – Should be in E – Money Matters
  - #20 – Should be in E – Money Matters
  - #21 – Should be in E – Money Matters
  - #22 – Remove – Never voted on – In conflict with CBDM.
- Pg. 28: #4 – Change the word “Jams” to Events

Proposal passed without objection. An updated copy of the Policy will be emailed with the September 2023 minutes.

### **OPEN FORUM:**

A member suggested we develop an Ad hoc committee to meet with the Area Homegroups to figure out why there is such low participation at the ASC meeting in the WSW Area. After some discussion, it was determined that this falls under the purpose of the Unity subcommittee.

**The next Area Service Meeting will be held on**

**Saturday, October 21<sup>st</sup>, 2023, 1:00 PM.**

**The meeting will be in person at:**

**St. Joseph Baptist Church, 54<sup>th</sup> & Vine Streets**

## **West Southwest Area Open Positions**

*Concept 4: Effective leadership is highly valued in Narcotics Anonymous. Leadership qualities should be carefully considered when selecting trusted servants.*

**All WSW Area Service positions require:**

- **Home group in the WSW Area**
- **NA Sponsor**
- **Knowledge of the 12 Steps, 12 Traditions, and 12 Concepts**
- **Time and resources to fulfill the commitment**
- **Required to attend the monthly Area Service Meeting**

### **Policy Chair**

**3-year clean time**

Working knowledge of A Guide to Local Services in NA  
Ability to keep, maintain and record changes to Policy

### **Area Co-Secretary**

**1-year clean time**

Steady job or source of income

### **Literature Review Chair**

**2 years clean time**

Ability to read and interpret literature

### **Meeting List Representative**

**1-year clean time**

### **Alternate Regional Convention Representative**

**2 years clean time**